

# **AGENDA**

## **OKTIBBEHA COUNTY BOARD OF SUPERVISORS**

### **Scheduled Board Meeting, January 5, 2026**

**9:00 a.m.** Call to Order & Prayer

**9:05 a.m.** Citizen's Comment Period

**9:10 a.m.** Approval of Minutes

1. Approval of Minutes from December 2025

**9:15 a.m. Chancery Clerk - Sharon Livingston**

1. Election of Board Officers for Calendar Year 2026

**9:25 a.m. County Administrator - Wayne Carpenter (Appointments)**

1. Approval of Board Appointments and Statutory Appointments

**9:45 a.m. Juvenile Court / Youth Court - Judge Lee Ann Turner**

1. Approval of the Award of an Additional \$5,000 in Federal Sub-Grant Funds for Use by the Juvenile Court

**9:55 a.m. Road Department - Victor Collins**

1. Approval of Contract for Bridge Wing Wall Construction - Sun Creek Road
2. Approval of Road Manager's Report for December 2025

**10:05 a.m. County Administrator - Wayne Carpenter (General Administration)**

1. Ratification of Proclamation Honoring Mrs. Mozella Robinson Williams
2. Approval of Resolution of Sympathy and Commendation for James M. "Jimmy" Vaughan, Jr.
3. Approval of Resolutions Requesting Assistance from Tombigbee River Valley Water Management District (TRVWMD) for Drainage Improvements (John White Road & Adams Lane)
4. Approval of Resolution and Letters of Request for 2026 Water Resources Development Act (WRDA) Section 219 Environmental Infrastructure Authorization
5. Approval of the 2026 County Holiday Schedule
6. Approval of Authorized Local Banks for Certificate of Deposit (CD) Bids
7. Establishment of "NG911 Implementation Fund" Restricted Account
8. Acknowledgement of OSARC Program Approvals for Local System Bridge Projects

9. Recommendation of Award for IFB 20251125001 (New Motor Grader) to Thompson Machinery
10. Approval of Equipment Service Agreement Renewal for Justice Court (Advantage Business Systems)
11. Approval of Contract Amendment: Precision Communications (Emergency Siren Project) - Partial Payment & Extension
12. Approval of 2026 Annual Membership Dues for MAS Minority Caucus
13. Approval of Professional Services Invoices and Pay Requests
14. Approval of Claims Docket for Period Ending January 7, 2026
15. Approval of Payroll Change Notices

**10:25 a.m. Sheriff's Department - Chief Deputy Maurice Johnson**

**10:30 a.m. Chancery Clerk - Sharon Livingston**

**10:35 a.m. Board Attorney - Rob Roberson**

**10:40 a.m. County Business**

1. Appointment of District 1 Election Commissioner

**10:50 a.m. Adjourn**

STATE OF MISSISSIPPI  
COUNTY OF OKTIBBEHA

BE IT REMEMBERED THAT THE BOARD OF SUPERVISORS OF OKTIBBEHA COUNTY, MISSISSIPPI, held a Regular Session in the Boardroom in the Courthouse Oktibbeha County, Mississippi, on December 1st, 2025, at 9:00 a.m.

Supervisors present: District No. 1, Ben Carver; District No. 2, Orlando Trainer; District No. 3, Marvel Howard; District No. 4, Pattie Little; and, District No. 5, Joe Williams; Also present were: Sharon Livingston, Chancery Clerk; Wayne Carpenter, County Administrator; Deanna Collier, Comptroller; and, Maurice Johnson, Deputy Sheriff. There being a quorum, Board President, Marvel Howard, called the meeting to order and Supervisor, Pattie Little, opened with prayer.

*Agenda:*

**1. Citizen's Comment:**

1. There came before the Board, Greg Howell and Lisa Shirley, and addressed concerns regarding Chicago Road (District 1). They requested more gravel for the road, a clean-out of a drainage ditch on Mr. Howell's property, and inquired about the process for paving the road; and, on Motion by Supervisor Carver, seconded by Supervisor Trainer, the Board approved for the County Engineer to conduct a study and design for drainage improvements and road reclamation on Chicago Road unanimously;
2. On Motion by Supervisor Carver, seconded by Supervisor Little, the Board acknowledged the citizens' comments unanimously.

**2. Approval of Minutes**

1. The minutes for the November 3, 2025, and November 17, 2025, Regular Sessions were presented for approval; and, on Motion by Supervisor Carver, seconded by Supervisor Little, the minutes were approved unanimously.

**3. Veterans Affairs - Patricia Hopson**

1. Patricia Hopson, County Veteran Service Officer (CVSO), presented the CVSO General Information Report for October through December 2025. The report covered information on the passage of the Elizabeth Dole Healthcare and Benefits Improvement Act and the CVSO Act, highlighting opportunities for federal grants to supplement local veteran services and expanded caregiver support. Ms. Hopson and the Board discussed concerns regarding her employment hours and pension status. The Board agreed to schedule a follow-up meeting with the County Administrator, Comptroller, and HR to discuss and resolve the issue; and, on Motion by Supervisor Trainer, seconded by Supervisor Carver, the Board received and acknowledged the CVSO General Information Report unanimously.

**4. Tax Assessor / Collector Office- Barbara Cubon**

1. The Tax Assessor/Collector presented three petitions for the decrease of assessments on the 2024 and 2025 Tax Rolls to correct errors, totaling a reduction of \$50,683 for 2025 and \$3,865 for 2024; and, on Motion by Supervisor Trainer, seconded by Supervisor Williams, the Petitions for Decrease of Assessment for the 2024 and 2025 rolls were approved unanimously, and the Clerk and Tax Collector were authorized to adjust their rolls.

**5. County Engineer - Clyde Pritchard**

1. County Engineer Clyde Pritchard submitted the comprehensive "Small Drainage Inventory" report to the Board. He recommended creating both hard-copy 24"x36" maps and a PDF map, and further discussing the incorporation of the data into the County's GIS system with IT; and, on Motion by Supervisor Trainer, seconded by Supervisor Carver, the Board formally received and acknowledged the submission of the Small Drainage Inventory report unanimously.

6. Road Department - Victor Collins

1. On Motion by Supervisor Trainer, seconded by Supervisor Little, the Road Manager's Report detailing work accomplished during November 2025 was acknowledged unanimously.
2. The Road Manager requested approval for two contracts with Your Friendly Craftsman for driveway concrete repair (117 Murdock Dr. for \$2,900.00 and 33 Finley Dr. for \$3,200.00), totaling \$6,100.00; and, on Motion by Supervisor Williams, seconded by Supervisor Trainer, the contracts were approved unanimously.
3. The Road Manager requested to add a 536 Cedar Lane repair to the same scope of work; and, on Motion by Supervisor Trainer, seconded by Supervisor Little, the additional repair was approved unanimously.
4. The Road Manager requested to repair the cross drain on County Line Road, and recommending the contract be awarded to Your Friendly Craftsman, the lowest responsive bidder, for \$15,500.00; and, on Motion by Supervisor Little, seconded by Supervisor Trainer, the contract award was approved by a 5-0 vote.
5. The Road Manager presented a request for culvert access to private property at 205 for Cedric Akins; and, on Motion by Supervisor Williams, seconded by Supervisor Trainer, the culvert access was approved unanimously.
6. A request for a second culvert to be installed on New Hope Church Road was presented, with the landowner purchasing the culvert; and, on Motion by Supervisor Carver, seconded by Supervisor Trainer, the installation of the culvert was approved, contingent on the landowner purchasing the material.

7. County Administrator - Wayne Carpenter

1. On Motion by Supervisor Trainer, seconded by Supervisor Little, the Board accepted the FY 2024-2025 Liability Self-Insurance Actuarial Analysis and approved payment of the \$2,400.00 invoice to FTI Consulting, Inc. unanimously.
2. The County Administrator advised against immediately requesting the release of \$727,832.93 in surplus funds from the Tort Claims escrow account at this time, and the Board agreed to leave the funds in escrow, taking no formal action on the release.
3. The Administrator discussed the plan to require employees to complete new state withholding forms (MS Form 89-350) to correct discrepancies that arose from previous state-level tax table adjustments; and, on Motion by Supervisor Little, seconded by Supervisor Carver, the Board acknowledged the plan to update the payroll form process unanimously.
4. On Motion by Supervisor Williams, seconded by Supervisor Little, the acceptance of the Federal Lands Access Program (FLAP) grant award of \$311,859.00 for the Bluff Lake Road Rehabilitation Project was approved unanimously.

5. On Motion by Supervisor Williams, seconded by Supervisor Little, the County Administrator was authorized to advertise for bids for the County Depository unanimously.
6. On Motion by Supervisor Williams, seconded by Supervisor Little, the authorization and financing strategy for the purchase of 33 vehicles (24 Durangos, 8 Ram 1500s, 1 F-250) via State Contract was authorized, and the internal "self-funding" strategy, including an inter-fund transfer of up to \$1,485,000 from the Special Escrow Fund and a three-year repayment schedule of annual \$215,000 payments from the Sheriff's budget, was approved.
7. On Motion by Supervisor Carver, seconded by Supervisor Little, the payment for professional services invoices totaling \$19,032.50 (Roberson Law Firm: \$13,062.50; Pritchard Engineering: \$5,970.00) was approved unanimously.
8. On Motion by Supervisor Carver, seconded by Supervisor Little, the monthly Claims Docket was approved unanimously.
9. On Motion by Supervisor Williams, seconded by Supervisor Little, the monthly Credit Card Charges were approved unanimously.
10. On Motion by Supervisor Williams, seconded by Supervisor Carver, the payroll change requests were approved unanimously.
11. On Motion by Supervisor Trainer, seconded by Supervisor Little, attendance at the Mississippi Association of Supervisors (MAS) Winter Conference was approved unanimously.
12. On Motion by Supervisor Little, seconded by Supervisor Carver, the County Administrator's Report was acknowledged unanimously.

8. Sheriff's Office - Chief Deputy Maurice Johnson
  1. On Motion by Supervisor Little, seconded by Supervisor Carver, the submission of the FY2024 JAG application for \$5,000 in SRT Equipment was approved unanimously.
  2. On Motion by Supervisor Little, seconded by Supervisor Williams, the reinstatement of the LeadsOnline "PowerPlus" Investigations System subscription for the term of November 1, 2025, through October 31, 2026 was approved unanimously.
9. Board Attorney - Rob Roberson
  1. On Motion by Supervisor Williams, seconded by Supervisor Carver, the Board authorized the Board Attorney to continue existing relationships with the attorneys hired by the former hospital and to assume responsibility for a case involving the hospital and its insurance carrier unanimously.
10. Board of Supervisors
  1. On Motion by Supervisor Trainer, seconded by Supervisor Little, travel expenses for attendance to the National Association of Counties (NACo) Legislative Conference in Washington D.C. was approved unanimously.
  2. On Motion by Supervisor Trainer, seconded by Supervisor Little, the Proclamation recognizing CRNA Week was adopted unanimously.

11. Recess

1. On Motion by Supervisor Trainer, seconded by Supervisor Howard, the meeting was recessed until December 15th, 2025, at 9:00 a.m. unanimously.

STATE OF MISSISSIPPI  
COUNTY OF OKTIBBEHA

BE IT REMEMBERED THAT THE BOARD OF SUPERVISORS OF OKTIBBEHA COUNTY, MISSISSIPPI, held a Regular Session in the Boardroom in the Courthouse Oktibbeha County, Mississippi, on December 15th, 2025, at 9:00 a.m.

Supervisors present: District No. 1, Ben Carver; District No. 2, Orlando Trainer; District No. 3, Marvel Howard; District No. 4, Pattie Little; and, District No. 5, Joe Williams; Also present were: Sharon Livingston, Chancery Clerk; Wayne Carpenter, County Administrator; Deanna Collier, Comptroller; and, Maurice Johnson, Deputy Sheriff. There being a quorum, Board President, Marvel Howard, called the meeting to order, and Supervisor, Pattie Little, opened with prayer.

*Agenda:*

1. *Citizen's Comment:*

1. There came before the Board, Alvin Turner approached the Board regarding concerns about property taxes, the need for the courthouse elevator to be repaired, and the integrity of the voting process. On Motion by Supervisor Williams, seconded by Supervisor Trainer, the Board acknowledged the citizens' comments unanimously.

2. *Presentations:*

1. *Investment/Debt Scenarios (Government Consultants, Inc. - Nick Schorr):*

1. Mr. Schorr presented scenarios for safely investing County funds, noting that a \$55 million investment at a projected 4.8% (like a 30-year US Treasury bond) could generate \$2,640,000 annually in interest. This interest could be leveraged to bond for up to \$24 million for capital projects. On Motion by Supervisor Trainer, seconded by Supervisor Little, the Board took the presentation under advisement to allow for further research and consultation with the Board Attorney on all available investment options. (

2. *GIS Mapping (Golden Triangle Planning and Development District - Toby Sanford):*

1. Mr. Sanford presented the Trimble MX-50 Mobile Mapping system for accurate road condition indexing (PCI) and 911 street view. The contract covered 749.49 miles of roads for \$112,423.19. On Motion by Supervisor Trainer, seconded by Supervisor Williams, the Board voted to table the approval of the contract and authorized the County Administrator and Board Attorney to negotiate contract adjustments regarding data extraction costs and a clerical pricing discrepancy, in a 4-0 vote. Supervisor Carver not present.

3. *Election Commission - Dennis Daniels:*

1. The Election Commission requested approval to hire additional poll workers, as new state law limits hiring to three per precinct without Board consent. On Motion by Supervisor Trainer, seconded by Supervisor Williams, the Board unanimously approved the request to hire additional poll workers.

4. *Tax Assessor / Collector* - JoHelen "Joey" Walker:

1. Presented a resolution to adopt a standardized form to ensure taxpayers are informed of their delinquency and redemption deadlines. Motion by Supervisor Williams, seconded by Supervisor Trainer, the Board unanimously approved the resolution.

5. *Road Department* - Victor Collins:

1. Presented a request from the Starkville Oktibbeha Consolidated School District (SOCSD). Although submitted on a "School Bus Turn-Around" form, the request was for the Road Department to re-grade and fill holes in the gravel parking lot at the Bus Barn. A motion to approve the request to assist SOCSD with parking area maintenance was made by Supervisor Trainer, seconded by Supervisor Little, and passed unanimously.
2. Presented quotes for concrete work at the Maben Post Office, with \$21,217.00 from Mississippi Maintenance, being the lowest and best bid. A motion to approve the quote was made by Supervisor Trainer, seconded by Supervisor Little, and passed unanimously.
3. Presented two access requests in District 5 (one for Edwin Edwards at 51 Edwards Drive and another walk-on). These requests were held at the request of Supervisor Williams to allow for review before a recommendation.

4. *Culvert Requests*:

1. Chuck Spriggs: Approval was given for a culvert request on Long View Road. The motion was made by Supervisor Little, seconded by Supervisor Trainer, and passed unanimously.
2. Larry Tifton: Approval was given for a culvert request at 160 Band Full Road. The motion was made by Supervisor Howard, seconded by Supervisor Trainer, and passed unanimously.
3. B&SW Investments: Approval was given to allow B&SW Investments to access property at 2283 John High. The motion was made by Supervisor Carver, seconded by Supervisor Williams, and passed unanimously.
5. Supervisor Williams requested a motion for a detailed safety study involving the Sheriff's Department for a culvert installation at or near 747 Williams Road due to its location in a dangerous curve where fatalities have occurred. The motion was made by Supervisor Williams, seconded by Supervisor Little, and passed.
6. The Board discussed moving forward with the installation of "No Parking" signs on Highway 25. The plan is to install the signs first and then create an ordinance with fines at a later time, giving residents time to adjust to the new regulations.

6. *County Administrator* - Wayne Carpenter

1. Emergency Declaration and Authorization for Repairs: 200-4 Slope Stabilization Project (4 Professional Plaza)

1. The County Administrator requests that the Board declare an emergency regarding the slope failure at 4 Professional Plaza (Site 200-4) and authorize immediate repairs to stabilize the area. A significant slope failure has occurred at the property. The County Engineer has inspected the site and determined that the instability poses an immediate threat to public safety and property. This declaration was necessary to authorize

immediate repairs without the delay of the standard bidding process, as the instability posed an immediate threat to public safety and property. The motion to approve the emergency resolution and authorize the repairs was made by Supervisor Little, seconded by Supervisor Trainer, and passed unanimously.

2. Review of Bids - New and Used Motor Grader

1. The County Administrator and Road Manager request the Board to review bids received for the purchase of new and used motor graders and to award the bid to the lowest and best bidder. The Road Department solicited bids for the purchase of motor graders to replace aging equipment and maintain the county's road maintenance capabilities. Bids were solicited and received from qualified vendors in accordance with state purchasing laws. Bids were received from the following vendors: Stribling Equipment and Thompson Machinery. The Road Manager and Purchasing Department have reviewed the submitted documents for compliance with the County's specifications. The Motion to authorize the County Administrator and Road Manager to conduct further research to compare the bids from Caterpillar and John Deere for the motor grader purchase to properly justify the selection of the "lowest and best responsive bidder" in compliance with procurement laws was made by Supervisor Trainer, seconded by Supervisor Carver, unanimously.

3. OCH Audit/Cost Report Engagement:

1. The County Administrator requested approval to engage the firm of Watkins Ward and Stafford to perform the mandatory terminating cost reports and the FY25 Audit for the OCH Regional Medical Center following its sale. With the recent sale of OCH Regional Medical Center, the County is required by federal and state regulations to file terminating cost reports for Medicare and Medicaid reimbursement settlements. Additionally, a final audit for FY25 is required to close out the financial records of the hospital entity under County ownership. On motion by Supervisor Little, seconded by Supervisor Williams, the Board approved the engagement of Watkins Ward and Stafford for the OCH Terminating Cost Reports and FY25 Audit, and authorized the Board President to sign the engagement letter upon review, unanimously.

4. Approval of Construction Contract: Oktibbeha County Administrative Annex Renovations

1. The County Administrator requests approval to execute the Standard Form of Agreement (AIA Document A101-2017) between Owner and Contractor for the renovations to the Oktibbeha County Administrative Annex. The Board of Supervisors previously authorized the solicitation of bids for necessary renovations to the county-owned office building located at 101 West Main Street (Lots 11 and 12, City Block 6). Following the bid opening and review process, the Board awarded the project to Cook Development LLC as the lowest responsive and responsible bidder. On motion by Supervisor Little, seconded by Supervisor Trainer, the Board approved the Standard Form of Agreement with Cook Development LLC for the Administrative Annex Renovations and authorized the Board President to sign the contract documents, unanimously.

5. Approval of Elevator Modernization Quote - Oktibbeha County Courthouse

1. The County Administrator requests Board approval to accept the lowest and best quote for the modernization of the elevator at the Oktibbeha County Courthouse. The current elevator at the Courthouse is aging and in need of modernization to ensure continued reliability, safety, and compliance with current codes and ADA standards. The County Administrator solicited quotes from qualified elevator service providers to upgrade the controller, fixtures, and safety systems. On motion by Supervisor Trainer, seconded by Supervisor Little, the Board accepted the quote from Midsouth Elevator, LLC in the amount of \$65,750.00 for the modernization of the elevator at the Oktibbeha County Courthouse, and authorized the County Administrator to execute the contract documents, unanimously.

6. Subrogation Lien Settlement:

1. The County Administrator requests Board approval to accept a settlement offer regarding a subrogation lien for medical benefits paid on behalf of a county employee. The County's health plan (administered by Blue Cross Blue Shield of MS) paid medical benefits for the employee following an accident on October 23, 2023. The Employee successfully pursued a claim against the responsible third party and received a settlement. His legal counsel has requested that Oktibbeha County accept a reduced payment to satisfy the lien, applying the "Common Fund Doctrine," which accounts for a pro-rata share of attorney's fees incurred to obtain the settlement. On motion by Supervisor Trainer, seconded by Supervisor Little, the Board authorized the County Administrator to accept the settlement offer of \$7,053.76 as full and final satisfaction of the subrogation lien, unanimously.

7. Wingo Way Extension Project - HUD Community Project Funding Compliance

1. The County Administrator and Neel-Schaffer, Inc. request Board approval for environmental compliance actions regarding the HUD Community Project Funding grant for the Wingo Way Extension. Specifically, approval is needed for an "Early Public Notice" regarding wetlands and authorization to send "Tribal Consultation Letters." The County is serving as the Responsible Entity for a HUD Community Project Funding grant (B-24-CP-MS-1295) to extend Wingo Way from Blackjack Road to Hail State Boulevard. While Mississippi State University manages the project, federal regulations (24 CFR Part 58) require Oktibbeha County to handle environmental reviews and notifications. On Motion by Supervisor Williams, seconded by Supervisor Little, the Board approved the "Early Notice and Public Review of a Proposed Activity in a Wetland" for publication and authorized the County Administrator to sign and send the Tribal Consultation letters for the HUD Community Project Funding Compliance, unanimously.

8. Approval of Quote - Maben Post Office Concrete Work

1. The County Administrator requests Board approval to award the quote for concrete repair and installation work at the Maben Post Office to Mississippi Maintenance. The County is responsible for the maintenance of the Maben Post Office facility. The County Administrator's office solicited quotes for necessary concrete repairs to the parking lot and curbing to ensure the property is safe for public use. On motion by

8. Board Attorney - Rob Roberson

1. The Board Attorney requests that the Board of Supervisors enter into a closed session to determine if an executive session is needed. On motion by Supervisor Trainer, seconded by Supervisor Carver, the Board unanimously approved entrance into a closed session to determine if an executive session is needed.
2. On motion by Supervisor Williams, seconded by Supervisor Trainer, the Board unanimously approved entrance into an executive session to discuss personnel matters, Litigation, Claims, or Potential Litigation.
3. On motion by Member Trainer, seconded by Member Little, the Board approved to exit the executive session with no action taken, in a 4-0 vote. Supervisor Carver not present.

9. Recess

1. On Motion by Supervisor Little, seconded by Supervisor Williams, the meeting was recessed until January 5th, 2025, at 9:00 a.m., unanimously.

This the 15th day of December, 2025.

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Marvel Howard  
2025 Board President  
Oktibbeha County Board of Supervisors

ATTEST:

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Sharon Livingston, Clerk

Supervisor Trainer, seconded by Supervisor Little, the Board approved the quote from Mississippi Maintenance in the amount of \$21,217.00 for concrete repair and installation work at the Maben Post Office, unanimously.

9. Approval of Professional Services and Construction Invoices

1. The County Administrator presents the following invoices for professional services and construction pay requests for Board review and approval. These invoices have been reviewed by the respective project engineers/architects or county staff and are recommended for payment. On motion by Supervisor Little, seconded by Supervisor Trainer, the Board approved the payment of the listed professional services and construction invoices totaling \$119,299.91, unanimously.
  1. Burns Dirt Construction, Inc.: \$70,810.98
  2. Bowlin Foundation Repair: \$14,192.00
  3. Phelps Dunbar LLP: \$224.00
  4. Pritchard Engineering, Inc.: \$33,751.18
  5. Pritchard Engineering, Inc.: \$321.75

10. Approval of Payroll Changes: New Hires, Promotions, Pay Increases, and Resignations

1. The County Administrator and Human Resources Department request Board approval for various personnel and payroll changes, including new hires, promotions, pay increases, and resignations. On motion by Supervisor Trainer, seconded by Supervisor Little, the Board approved the personnel and payroll changes, including new hires, promotions, pay increases, and resignations, as presented by the County Administrator and Human Resources Department, unanimously.

11. Water Line Right-of-Way

1. On motion by Supervisor Carver, seconded by Supervisor Trainer, the Board approved the right-of-way document allowing Curtis Snail to install a water line along Clifford Lane, unanimously.

7. Chancery Clerk - Sharon Livingston

1. Order of the Department of Revenue Approving 2025 Assessment Rolls

1. The Chancery Clerk requests that the Board acknowledge receipt of the official Order from the Mississippi Department of Revenue approving the 2025 Real and Personal Property Assessment Rolls and spread the Order on the minutes. On motion by Supervisor Williams, seconded by Supervisor Trainer, the Board approved the Order of the Department of Revenue approving the 2025 Real and Personal Assessment Rolls and directed the Clerk to spread the Order on the minutes of the Board of Supervisors, unanimously.

2. Depository Bids Invoice:

1. The Chancery Clerk requests the Board's payment of the invoice for the affidavit of publication for the depository bids. On motion by Supervisor Little, seconded by Supervisor Carver, the Board approved payment of the invoice for the affidavit of publication for the depository bids, unanimously.

## OKTIBBEHA COUNTY BOARD OF SUPERVISORS AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Presented By:** County Administrator / Chancery Clerk

**Subject:** Election of Board Officers for Calendar Year 2026

**Summary & Background:** Pursuant to Mississippi Code Ann. § 19-3-21 and standard board procedure, the Board of Supervisors is required to elect officers at the first meeting of each calendar year.

The Board will need to accept nominations and vote to elect:

1. **President of the Board:** To preside over meetings, sign official documents, and serve as the executive head of the Board.
2. **Vice President of the Board:** To perform the duties of the President in their absence.

**Fiscal Impact:** None.

**Action Requested:**

1. Open the floor for nominations for Board President for the 2026 calendar year.
2. Elect a Board President.
3. Open the floor for nominations for Board Vice President for the 2026 calendar year.
4. Elect a Board Vice President.

## OKTIBBEHA COUNTY BOARD OF SUPERVISORS AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Presented By:** County Administrator

**Subject:** Annual Reappointment of Board-Appointed Officials and Statutory Officers for Calendar Year 2026

**Summary & Background:** Pursuant to Mississippi Code and county policy, the Board of Supervisors is responsible for the annual appointment of key administrative, operational, and statutory personnel who serve at the will and pleasure of the Board.

The following individuals are recommended for reappointment to their respective positions:

1. **County Administrator:** Wayne Carpenter
  - o *Reference:* Miss. Code Ann. § 19-4-1
2. **Road Manager:** Victor Collins
  - o *Reference:* Miss. Code Ann. § 65-17-1
3. **County Engineer / State Aid Engineer / LSBP Engineer:** Clyde Pritchard, P.E. (Pritchard Engineering)
  - o *Reference:* Miss. Code Ann. § 65-9-13 (State Aid) and LSBP Regulations
4. **Justice Court Clerk:** Shalonda Sykes
  - o *Reference:* Miss. Code Ann. § 9-11-27
5. **County Comptroller:** Deanna Collier
  - o *Reference:* Miss. Code Ann. § 19-3-61
6. **Purchase Clerk:** Deanna Blackwell
  - o *Reference:* Miss. Code Ann. § 31-7-101
7. **Receiving Clerk:** Scottie Livingston
  - o *Reference:* Miss. Code Ann. § 31-7-101
8. **Inventory Control Clerk:** Michelle Tutton
  - o *Reference:* Miss. Code Ann. § 31-7-107
9. **Emergency Communications Center (ECC) Director:** Tyler Gray
10. **Emergency Management Agency (EMA) Director:** Jarvis Boyd
  - o *Reference:* Miss. Code Ann. § 33-15-17
11. **Veterans Service Officer:** Patricia Hopson
  - o *Reference:* Miss. Code Ann. § 35-3-21

**Fiscal Impact:** Salaries and benefits for these positions are included in the approved FY 2025-2026 Budget.

**Action Requested:** Approve the reappointment of the listed personnel to their respective positions for the 2026 calendar year, or until a successor is appointed and qualified.



# Oktibbeha County

## BOARD OF SUPERVISORS

### Supervisors

Marvell Howard  
Joe Williams  
Orlando Trainer  
Patricia Little  
Ben Carver

P.O. Box 80285  
Starkville, MS 39759

Wayne Carpenter

County Administrator

wcarpenter@gtpdd.com

PHONE (662) 323-1520

FAX (662) 338-1065

Dear Members of the Board,

Please accept this letter as my formal request to be reappointed as County Administrator for the 2026 calendar year.

Attached to this letter, I have provided an annual report "**A Year of Progress and Strategic Achievement**" which details the specific milestones we have achieved together over the last twelve months. While the report provides a comprehensive breakdown of our operational successes, I would like to highlight the three pillars that defined our work in 2025:

**1. Securing Our Financial Future:** We successfully navigated the historic sale of OCH Regional Medical Center, establishing the Hospital Proceeds Fund and Escrow Agreements to ensure long-term financial stability for the County. Furthermore, we adopted the FY 2025-2026 Budget without a tax increase, preserving our commitment to fiscal responsibility.

**2. Modernizing Governance:** With the adoption of the *Personnel Management Ordinance (PER-ORD-001)* and the *Public Meetings and Records Ordinance (ADM-ORD-001)*, we have established a professional "Unit System" framework that clarifies roles, reduces liability, and improves transparency.

**3. Strategic Planning:** The adoption of the *2025 Comprehensive Plan* and the *Strategic Vision, Mission, and Values Policy* has provided us with a clear roadmap for future growth, land use, and economic development.

It has been a privilege to serve this Board and the citizens of Oktibbeha County. I am eager to continue executing the Board's vision in the coming year and further building upon the strong foundation we established in 2025.

Sincerely,

A handwritten signature in black ink, appearing to read "Wayne Carpenter".

Wayne Carpenter, County Administrator  
**Board of Supervisors**  
**Oktibbeha County, MS**

**Attachment:** 2025 Year-in-Review Report

We are an equal opportunity provider.

# Oktibbeha County 2025 Annual Report: A Year of Progress and Strategic Achievement

## 1.0 Introduction

This report summarizes the significant accomplishments of the Oktibbeha County Board of Supervisors for the period of January through December 2025. In a landmark year, the Board laid a new foundation for the county's future through three pivotal initiatives: securing community healthcare for the long term through a vital new partnership, launching a new era of economic growth with the strategic Sand Creek redevelopment plan, and adopting a two-decade comprehensive plan to guide all future decisions. These achievements, coupled with critical investments in infrastructure and public safety, were guided by a vision to build a more resilient, vibrant, and prosperous community for generations to come. This year's most significant strategic initiative was securing the future of local healthcare, a cornerstone achievement that will benefit every resident of our community.

## 2.0 Securing the Future of Community Healthcare: The OCH Regional Medical Center Partnership

Ensuring the long-term stability and quality of healthcare services is a fundamental responsibility of county government and a critical component of our community's vitality. In 2025, the Board of Supervisors took a historic step to safeguard this essential service for our residents. The sale of the OCH Regional Medical Center was not merely a transaction but the formation of a vital partnership with Baptist Memorial Health Care, a decision designed to preserve and significantly enhance medical services in Oktibbeha County for decades to come.

This landmark initiative culminated in the successful execution of an Asset Purchase Agreement between Oktibbeha County and **Baptist Memorial Hosp Oktibbeha County Inc.**, which was formally executed on **October 1, 2025**. The process was one of immense complexity, requiring extensive due diligence, meticulous transaction management, and specialized legal counsel to ensure the interests of the county and its citizens were protected.

The positive impacts of this partnership are both immediate and long-lasting. As part of the agreement, Baptist has committed to fully integrating the OCH facilities into its advanced **Baptist One Suite** information technology system, bringing cutting-edge health information technology to our community, which will lead to better-coordinated patient care and more seamless access to medical records across the Baptist Health system. Furthermore, the agreement ensures stability for the hospital's dedicated staff, with Baptist committing to maintain the employment terms for all transferred employees for a period of at least one year. This historic achievement has secured a vibrant and sustainable future for local healthcare, strengthening a critical asset that positions Oktibbeha County for continued growth and economic development.

## 3.0 Fostering Economic Growth and Opportunity

The Board of Supervisors pursued a multi-faceted approach in 2025 to foster a robust and dynamic local economy. The Board's strategy focused on catalyzing major private investment, improving essential industrial infrastructure, and nurturing strong inter-governmental cooperation to create a business-friendly environment that benefits the entire region. These efforts have yielded significant results, paving the way for new jobs and continued prosperity.

The Board's key economic development accomplishments include:

- **Sand Creek Redevelopment Project:** In a major move to stimulate private investment, the Board established a Tax Increment Financing (TIF) Plan in November 2025. This plan is a critical financial tool that strategically enables a **\$45,000,000** private investment by TEP Starkville, LLC, to redevelop 21.6 acres into a hotel, student housing, and related improvements. By dedicating a portion of the future tax revenue generated by the project itself, the TIF plan will fund the public infrastructure improvements necessary to make this significant private development viable, creating a powerful engine for job creation and economic diversification.
- **Northstar Industrial Park Development:** The Board continued its tangible investment in the future of our industrial sector. Progress at the Northstar Industrial Park was marked by the approved payment of **\$225,102.50** to Burns Dirt Construction for the mass grading of the park's building pad, preparing the site for future industrial partners and high-quality jobs.
- **Cooperation with the City of Starkville:** Recognizing that economic health is a regional endeavor, the Board passed a resolution on October 20, 2025, formally supporting the City of Starkville's legislative request to extend its 2% tax on restaurants and hotel/motel lodging. This act of cooperation strengthens our partnership with the city and supports the services and amenities that make our entire community an attractive place to live, work, and invest.

These economic development successes are built upon a foundation of strong and reliable public infrastructure.

## 4.0 Strengthening County Infrastructure and Assets

In 2025, the Board pursued a comprehensive infrastructure strategy, investing not only in large-scale road and bridge projects to improve public access and safety, but also in the modernization of the county's fleet to ensure our dedicated crews have the modern, reliable equipment necessary to maintain these vital assets for years to come. These investments are essential for commerce, public safety, and the daily quality of life for our residents.

### 4.1 Major Road and Bridge Projects

The Board made substantial investments in the county's transportation network to enhance safety and efficiency for motorists.

- **Old Highway 12 / New Light Road Improvements:** The Board awarded a **\$2,274,128.05** contract to Falcon Contracting for this major improvement project, addressing a key transportation corridor in the county.
- **Morgantown Road Bridge Replacement:** Significant progress was made on the replacement of the Morgantown Road bridge, a critical project with a total contract value of **\$1,539,964.50**.
- **Sun Creek Road Bridge Repair:** To ensure the integrity of smaller but equally important structures, the Board approved a **\$14,885.40** payment to Pritchard Engineering for necessary engineering services on the Sun Creek Road bridge.
- **Local System Bridge Program (LSBP):** Looking to the future, the Board entered into an agreement with the Office of State Aid Road Construction to undertake a multi-year bridge replacement and rehabilitation project, ensuring the long-term safety and reliability of our county's bridges.
- **Road Resurfacing:** The county's Paving & Sweeping Crew was active throughout the year, resurfacing several roads in September, including Southgate Drive, Ridgewood Drive, and Westwood Road, to improve driving conditions for residents.

## 4.2 Fleet Modernization and Management

Providing county crews with reliable and modern equipment is crucial for efficient operations. The Board took decisive action to upgrade its fleet in 2025.

- The purchase of a new Mini Hydraulic Excavator for **\$147,414.68** from Thompson Machinery will enhance the capabilities of our road and maintenance crews.
- A 2019 Caterpillar Double Drum Vibratory Asphalt Roller was acquired for **\$109,500** from Puckett Machinery, providing a vital tool for paving operations.
- To maintain fleet efficiency and fiscal responsibility, the Board approved surplussing aging equipment, including two International trucks and a Ford F-450.

These investments in our county's physical assets are directly linked to our commitment to ensuring the safety and well-being of our community.

## 5.0 Enhancing Public Safety and Community Well-being

Ensuring the safety and well-being of our residents requires more than just reacting to crises; it demands proactive planning and strategic investment. In 2025, the Board focused on strengthening our community's resilience by aggressively pursuing grant funding, equipping our first responders with modern tools, and laying the groundwork to address the opioid crisis head-on, all while improving the efficiency and accessibility of government services.

Key initiatives undertaken this year include:

- **Securing Grant Funding:** The Board successfully secured a **\$20,000 grant from the Mississippi Office of Highway Safety for the FY2026 Alcohol Funding program, providing the Sheriff's Office with additional resources to keep our roads safe.**

**Additionally, a \$1,500 FY26 TRIAID Grant** was approved to purchase and distribute safety materials for our senior residents.

- **Supporting Fire Departments:** The Board approved the purchase of **22 new mobile radios** for various county fire departments, improving critical communications for our first responders. The Board also gratefully accepted the donation of a **2005 Freightliner fire truck** from the Maben Fire Department, adding a valuable asset to the county's emergency response fleet.
- **Addressing the Opioid Crisis:** Taking a proactive and compassionate stance, the Board authorized the County Administrator to begin partnership discussions with Community Counseling Services (CCS). This collaboration will develop a strategic plan for the effective and evidence-based use of **\$135,000** in national opioid settlement funds to combat the crisis here in our community.

The sound governance and fiscal stewardship that underpin these accomplishments are the bedrock of the Board's success.

## **6.0 Championing Responsible Governance and Fiscal Stewardship**

The Oktibbeha County Board of Supervisors is deeply committed to the principles of transparency, accountability, and the prudent management of taxpayer funds. In 2025, the Board formalized key policies and made the difficult but necessary decisions to ensure the county's long-term fiscal health and reinforce public trust. These actions provide a clear and consistent framework for county operations.

### **Key Policy and Ordinance Adoptions in 2025:**

**Personnel Management Ordinance (PER-ORD-001)** | Established a comprehensive and legally binding framework for the sound and equitable management of county personnel, effective September 17, 2025.

**Public Meetings and Records Ordinance (ADM-ORD-001)** | Formally adopted procedures for public meetings and records to ensure transparency and compliance with the Open Meetings Act.

**Asset Management Policy (FIN-POL-007)** | Outlined the county's approach to managing its physical assets throughout their lifecycle to optimize performance and value.

**Procurement Card (P-Card) Procedure (FIN-PRO-020)** | Implemented official step-by-step procedures for the use, management, and reconciliation of the county's P-Card program. |

Beyond establishing these foundational policies, the Board demonstrated its commitment to fiscal responsibility by proactively addressing a challenge within the Solid Waste Fund. After identifying a monthly deficit, the Board took the necessary step of proposing a modest rate adjustment from \$13 to \$15 per month. This forward-thinking adjustment ensures the Solid Waste fund remains self-sufficient, protecting the county's General Fund from having to subsidize its operations and preserving those tax dollars for other essential services like law enforcement and road maintenance.

These governance and fiscal actions have laid the groundwork for future success, as exemplified by the adoption of a new county-wide comprehensive plan to guide our path forward.

## **7.0 Establishing a Vision for the Future: The 2025 Comprehensive Plan**

The capstone achievement of 2025 was the formal adoption of the "Oktibbeha County Comprehensive Plan 2025." This vital document represents the culmination of extensive research, technical analysis, and robust public engagement. More than just a document, this plan is the county's foundational policy guide for the next 20 years. It provides the legal and strategic framework for all future land use decisions, capital investments, and zoning ordinances, ensuring that growth is predictable, managed, and aligned with the community's vision.

Following a public hearing on October 6, 2025, the Board of Supervisors formally adopted the plan by resolution on **October 20, 2025**. This plan is an actionable blueprint for our future. Its Five-Year Action Plan is organized around six primary goal groupings that reflect a comprehensive and holistic vision for Oktibbeha County:

1. Sustainable Growth and Development
2. Resilience and Environmental Stewardship
3. Economic Vitality and Opportunity
4. Connectivity and Accessibility
5. Community Facilities and Quality of Life
6. Plan Governance and Engagement

With this plan now in place, the Board has established a clear, well-defined, and community-driven vision to guide decision-making. It will ensure that as Oktibbeha County grows, it does so in a thoughtful, coordinated, and prosperous manner for all its citizens.

## **8.0 Conclusion**

The year 2025 was one of significant and strategic achievement for Oktibbeha County. The Board of Supervisors successfully navigated complex challenges and seized critical opportunities to build a stronger future for our community. From securing the future of community healthcare through a landmark partnership with Baptist Memorial Health Care to driving economic development with major private investments and strengthening the foundational infrastructure of our roads and bridges, the Board's actions were decisive and forward-looking. Initiatives to enhance public safety, combined with a steadfast commitment to responsible governance and fiscal stewardship, have reinforced the county's financial health and the public's trust. Capped by the adoption of a new, long-range comprehensive plan, the work of 2025 has equipped Oktibbeha County not just to face the future, but to build it with confidence and purpose.

Dear Members of the Board:

Please accept this letter as my formal expression of interest in being reappointed as the Road Manager for Oktibbeha County. Having spent over 30 years dedicated to the safety and maintenance of our county's infrastructure, I am eager to continue leading the Road Department into its next chapter of service.

Since returning to this role in February 2023, my focus has remained on streamlining department operations, improving communication between management and field crews, and addressing critical infrastructure needs. Most recently, in 2025, I have worked to provide the Board with a transparent assessment of our road conditions, including a comprehensive inventory to prioritize the most degraded routes for repair and reconstruction.

My commitment to Oktibbeha County includes:

- **Strategic Planning:** Continuing to assist the County Administrator in preparing responsible, effective road and bridge budgets that maximize taxpayer dollars.
- **Operational Efficiency:** Managing departmental personnel and equipment to ensure timely response to maintenance requests and emergency repairs.
- **Future Vision:** Mentoring the next generation of leadership within the department to ensure a seamless transition and long-term departmental stability.

It has been a privilege to serve the citizens of this county. I welcome the opportunity to discuss my goals for the upcoming term and how we can continue to improve the quality of life for all residents through better infrastructure.

Thank you for your time and continued support.

Sincerely,



**Victor Collins**

Oktibbeha County Road Manager

(662) 323-5752



Wayne Carpenter &lt;wcarpenter@oktibbeha.ms.gov&gt;

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**Re: Annual Re-appointment**

1 message

**Clyde Pritchard** <cpritchard@peincms.com>  
To: Wayne Carpenter <wcarpenter@oktibbeha.ms.gov>

Sat, Dec 20, 2025 at 10:54 AM

Mr. Carpenter:

The professionals at Pritchard Engineering appreciate the opportunity to assist in the growth of Oktibbeha County.

Please accept this as my formal request to be re-appointed to the following positions.  
Oktibbeha County Engineer  
State Aid Engineer  
LSBP Engineer.

I look forward to continuing to serve the County.  
Respectfully

Clyde L. Pritchard P.E.

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**From:** Wayne Carpenter < >  
**Sent:** Friday, December 19, 2025 4:59 PM  
**To:** < >; Jarvis Boyd < >; Tyler Gray  
< >; Patrick Warner < >; Rob Roberson  
< >; Clyde Pritchard < >; Patricia Hopson < >  
**Subject:** Annual Re-appointment

GA Everyone,

Wanted to remind everyone of your annual reappointment which will occur on January 5, 2026. NLT December 29, 2025, I will need a letter from each of you requesting to be considered for reappointment. I will take them by email or runner. Thanks in advance.

--  
Wayne Carpenter  
County Administrator  
Oktibbeha County  
662-323-1520

December 22, 2025

To: Oktibbeha County Board of Supervisors

Ref: Reappointment Letter for Justice Court Clerk

Shalonda Sykes/Justice Court Clerk  
104 Felix Long Drive  
Starkville, MS 39759

December 22, 2025

Board of Supervisors  
108 W Main  
Oktibbeha County Court Annex  
Starkville, MS 39759

RE: Reappointment as Justice Court Clerk

Dear Members of the Board of Supervisors:

It is with sincere gratitude and a continued spirit of service that I respectfully request reappointment to the position of Justice Court Clerk for Oktibbeha County. In this role, I have remained committed to upholding the law, serving the public with professionalism, and supporting the effective and efficient operation of the Justice Court.

Over the past 6 years, I have worked diligently to ensure accurate record keeping, timely-case processing, and courteous, respectful assistance to every citizen who comes before the court. I have also strived to strengthen internal procedures, support the work of our Judges and law enforcement officers, maintaining compliance with all applicable statutes and local policies governing the appointment and duties of Justice Court Clerks.

I am truly grateful for the trust and confidence the Board has placed in me throughout these years of service, and I do not take that entrustment lightly. I stand firmly and faithfully in my position, and I remain dedicated to representing this Board and our county with integrity, accountability, and compassion each day I serve. My desire is to continue building on the progress already made, to seek ongoing improvements in our operations, and to be a steady, reliable presence for the court, the Board, and the community.

Thank you for your consideration of my request for reappointment and for your continued trust and support in me. I would be honored to continue serving as Justice Court Clerk and to carry forward the mission and values of Oktibbeha County Justice Court under your leadership.

Respectfully submitted,

Shalonda Sykes  
Justice Court Clerk / Court Administrator  
Oktibbeha County Justice Court  
(662) 338-1060  
ssykes@gtpdd.com



# Oktibbeha County

## BOARD OF SUPERVISORS

Supervisors  
Marvell Howard  
Joe Williams  
Orlando Trainer  
Patricia Little  
Ben Carver

P.O. Box 80285  
Starkville, MS 39759

Wayne Carpenter  
County Administrator  
wcarpenter@gtpdd.com  
PHONE (662) 323-1520  
FAX (662) 338-1065

**DATE:** January 5, 2026

**TO:** The Honorable Board of Supervisors Oktibbeha County, Mississippi

**FROM:** Wayne Carpenter, County Administrator

**SUBJECT:** Recommendation for Reappointment of Statutorily Required Administrative Officials for Calendar Year 2026

**Dear Members of the Board:**

Pursuant to the laws of the State of Mississippi governing county administration and financial management, I respectfully submit my recommendation for the reappointment of the following individuals to their respective statutory positions within the County Administrator's Office for the 2026 calendar year.

These individuals have demonstrated the professional competence, integrity, and dedication necessary to ensure the efficient operation of our county government and compliance with all state audit requirements.

**1. County Comptroller: Deanna Collier**

- *Reappointment recommended pursuant to Miss. Code Ann. § 19-3-61.*
- Mrs. Collier continues to provide exemplary oversight of the county's financial records.

**2. Purchase Clerk: Deanna Blackwell**

- *Reappointment recommended pursuant to Miss. Code Ann. § 31-7-101.*
- Mrs. Blackwell has faithfully executed the duties of purchasing, ensuring compliance with state bid laws and the efficient procurement of county resources.

**3. Receiving Clerk: Scottie Livingston**

- *Reappointment recommended pursuant to Miss. Code Ann. § 31-7-101.*
- Mr. Livingston has effectively managed the receipt and verification of commodities, maintaining the necessary separation of duties required for internal controls.

We are an equal opportunity provider.

**4. Inventory Control Clerk: Michelle Tutton**

- *Reappointment recommended pursuant to Miss. Code Ann. § 31-7-107.*
- Ms. Tutton has diligently maintained the county's fixed asset inventory system, ensuring accountability for all county property.

I am confident that these individuals will continue to serve Oktibbeha County with distinction. I respectfully request the Board's favorable consideration of these reappointments.

Sincerely,



Wayne Carpenter, County Administrator

***Board of Supervisors  
Oktibbeha County, MS***

**Attachment:** 2025 Year-in-Review Report

**Tyler Gray**



**ECC Director**

**Reappointment Letter**



**Oktibbeha County E911  
Emergency Communications Center**

Oktibbeha County Board of Supervisors

Oktibbeha County, Mississippi

Dear Members of the Oktibbeha County Board of Supervisors,

I respectfully submit this letter requesting consideration for my reappointment as the Emergency Communications Center (ECC) Director for Oktibbeha County. It has been a privilege to serve in this role, and I remain committed to advancing the efficiency, reliability, and overall effectiveness of emergency communications for our county and our residents.

During my tenure as ECC Director, we have focused on strengthening operational readiness and improving coordination among public safety agencies. One key accomplishment has been the implementation of a secondary notification system for all county/city fire departments. This enhancement provides a critical layer of redundancy, ensuring that emergency alerts are received promptly and consistently, even when primary notification systems encounter delays or failures. This improvement directly supports faster response times and greater responder confidence during emergency incidents.

Additionally, we have established and reinforced communication bridges with local agencies throughout Oktibbeha County. These connections have significantly improved interagency collaboration, allowing law enforcement, fire services, EMS, and other partner agencies to communicate more effectively during emergencies. By improving real-time information sharing and coordination, these efforts have contributed to more efficient incident management and better outcomes for the community we serve.

Beyond system improvements, we have worked to cultivate a culture of professionalism, accountability, and continuous improvement within the ECC. Emphasis has been placed on clear communication, adherence to best practices, ongoing training, and operational consistency. Our goal has been to ensure that the ECC functions not only as a dispatch center, but as a dependable, centralized hub that supports all public safety partners and serves the citizens of Oktibbeha County with integrity and reliability.

I am proud of the progress achieved and recognize that continued leadership and investment are essential to maintaining and expanding these advancements. If reappointed, I am committed to building upon our current successes, further strengthening interagency partnerships, and ensuring the ECC remains prepared to meet the evolving needs of our county.

Thank you for your time, consideration, and continued support of emergency communications in Oktibbeha County. I respectfully request the opportunity to continue serving as ECC Director.

Sincerely,



Tyler Gray

ECC Director

Oktibbeha County



**Oktibbeha County Emergency Management**  
106 W Main St, Suite 2  
Starkville, Mississippi 39759  
(662) 338-1076 ph  
(662) 338-1077 fax

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December 22, 2025

Oktibbeha County Board of Supervisors  
108 West Main Street  
Starkville, MS 39759

Greetings Oktibbeha County Board of Supervisors,

I am writing to respectfully request reappointment as the Oktibbeha County Emergency Manager for FY2026. Serving in this capacity has been more than a professional responsibility for me it has been an assignment that I believe God has entrusted to me. I am grateful for the opportunity to serve our county, and I remain committed to carrying out this work with integrity, humility, and a heart for service.

Throughout my time in this role, I have worked diligently to strengthen our emergency preparedness, improve coordination among agencies, and support the safety and well-being of our residents. I have approached each task prayerfully and with a sincere desire to serve our community in a way that reflects my faith and values. I believe that effective emergency management requires not only skill and planning, but also compassion, steadiness, and a willingness to serve others in their most vulnerable moments.

If reappointed, I will continue to treat this position as the assignment it is one that calls for dedication, accountability, and a servant-minded approach. I remain committed to improving our emergency operations, building strong partnerships, and ensuring that Oktibbeha County is prepared for whatever challenges may arise.

Thank you for your consideration and for the trust you have placed in me. I appreciate the opportunity to continue serving the people of Oktibbeha County, MS.

Sincerely,

Jarvis Boyd, Director  
Oktibbeha County Emergency Manager (Current)



**Oktibbeha County  
Fire Association**

Est. 1988

**Oktibbeha County**  
PO Box 80285  
Starkville, MS 39759  
662-323-1520

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December 22, 2025

To Oktibbeha County Board of Supervisors,

Please accept this letter as my formal request for reappointment to the position of Oktibbeha County Fire Coordinator for the upcoming 2026 term.

It has been an honor to serve the citizens of Oktibbeha County in this capacity. Over the past year, the Oktibbeha County Fire Service has made significant strides in modernizing our equipment and enhancing the quality of emergency services we provide. These advancements which directly impact the safety and well-being of our residents have been made possible through the steadfast support and vision of this Board.

#### Looking Forward to 2026

I am deeply committed to the mission of our department and believe that we have built a strong momentum that I wish to carry forward. My goals for the 2026 term include:

- Continued Modernization: Further upgrading our fleet and life-saving apparatus.
- Operational Excellence: Expanding training programs to ensure our fire service remains a leader in the region.
- Community Safety: Strengthening our outreach and fire prevention initiatives to better protect every household in the county.

My passion for this community remains my primary motivation. I am eager to continue our collaborative work to ensure that the Oktibbeha County Fire Service is not only efficient and reliable but the very best it can be.

Thank you for your time, your continued trust, and your consideration of my reappointment.

Respectfully,



Patrick Warner  
Oktibbeha County Fire Coordinator

**VETERANS AFFAIRS OFFICE  
OKTIBBEHA COUNTY COURTHOUSE  
106 W. Main Street  
Starkville, MS 39759  
662 323-6155**

December 22, 2025

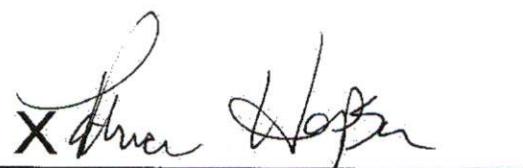
To: Board of Supervisors, Oktibbeha County MS  
From: Patricia Hopson. Veterans Affairs  
Subj: **CALENDAR YEAR 2026 Reappointment as Veteran Affairs County Veteran Service Officer**

I, Patricia Hopson, wish to be reappointed as the Veteran Affairs Oktibbeha County Veteran Service Officer for Calendar Year 2026.

It has been an honor to serve Oktibbeha County in this capacity. I take great pride in assisting Oktibbeha County's veterans and their families in navigating the process of securing the benefits they have rightfully earned. My dedication to this role has been consistently acknowledged by the veterans I serve.

I appreciate the Board of Supervisor's support in allowing me to maintain current training, skills, and education as mandated by the Mississippi State Veterans Affairs Board, crucial for effectively serving you and our county's veterans and families.

Sincerely,



Patricia Hopson  
Oktibbeha County Veteran Service Officer

# **DEPARTMENT REPORT**

**Department:** Juvenile Court / Youth Court

**Presenter:** Judge Lee Ann Turner

**Date:** January 5, 2026

## **ITEMS FOR CONSIDERATION**

- 1. Approval of the Award of an Additional \$5,000 in Federal Sub-Grant Funds for Use by the Juvenile Court**

**Item Cover Sheet**

**Department:** Juvenile Court / Youth Court

**Subject:** Modified Federal Subgrantee Budget

**Request:** Approval of the Award of an Additional \$5,000 in Federal Sub-Grant Funds for Use by the Juvenile Court

**Background:** In January 2025, the Youth Court of Oktibbeha County applied for and was awarded a federal subgrant of \$32,295.22 from funds awarded to the State of MS by the OJJDP (Office of Juvenile Justice and Delinquency Prevention). This award is for hiring a graduate student or graduate degree holder to work part-time to assist court-involved youth and their families with meeting and documenting court-ordered obligations and obtaining trauma-related treatment as needed.

The subgrant has **no matching funds requirement** by the county and is paid by cost reimbursement. The Board approved the original subgrant that was signed by Board President Howard on September 3, 2025.

**Summary:** In October 2025, entities who had been awarded the subgrants in 2025 were allowed to submit requests for additional available funds. The Youth Court of Oktibbeha County applied for and was awarded another \$5,000.00 for contractual services related to GPS monitoring as an alternative to Juvenile Detention (i.e., allowing for home-based detention and broader curfews). The Oktibbeha County Sheriff's Department works in conjunction with the Youth Court in providing this alternative for youth.

**Action Required:** Approval by the Board of the Additional Federal Subgrant Funds and Signature by Board President

**MODIFICATION SIGNATURE SHEET**  
 Division of Public Safety Planning  
 Office of Justice Programs  
 152 Watford Parkway Drive  
 Canton, MS 39046  
 (601) 391-4900

<b>1. Subgrantee's Name, Address, &amp; Phone Number:</b>		2. Effective Date: <b>August 1, 2025</b> 3. Subgrant Number: 22FJ1531 4. Modification Number: # 1 5. Federal Award Identification Number : 15PJDP-22-GG-04933-TITL 6. Beginning & Ending Dates: 8/01/2025 – 07/31/2026 7. Unique Entity ID: CKQGHDEMJDMS 8. CFDA Number: 16.540 9. Name of Federal Awarding Agency: OJJDP 10. Federal Award Date: 10/01/2022 11. Sub-grant Payment Method: Cost Reimbursement <input checked="" type="checkbox"/> Other:		
<b>7. As a result of this modification: Date extended through September 30, 2025.</b>				
Budget Category	Current Budget	Change		New Budget
		Federal	State/Local	
Personnel	<b>\$30000.00</b>			<b>\$ 30000.00</b>
Fringe Benefits	<b>\$ 2295.00</b>			<b>\$ 2295.00</b>
Travel				
Equipment				
Operating Expenses				
Contractual Services		<b>\$5000.00</b>		<b>\$5000.00</b>
Miscellaneous				
Indirect Costs				
<b>TOTAL</b>	<b>\$ 37295.00</b>	<b>\$5000.00</b>		<b>\$ 37295.00</b>
<b>9. Except as hereby modified, all terms and conditions of the subgrant remain unchanged.</b>				
<b>AGENCY APPROVAL</b>		<b>SUBGRANTEE ACCEPTANCE</b>		
10. Typed Name & Title of Approving DPSP Official: <b>Terrica S. Houston, Director of OJP MS Division of Public Safety Planning</b>		11. Typed Name & Title of Authorized Subgrantee Official: <b>Marvell Howard, Board President</b>		
12. Signature of DPSP Official: <b>Terrica S. Houston</b> Date: <b>12/22/2025</b>		13: Signature of Authorized Subgrantee Official: Date:		

# **DEPARTMENT REPORT**

**Department:** Road Department

**Presenter:** Victor Collins

**Date:** January 5, 2026

## **ITEMS FOR CONSIDERATION**

1. **Approval of Contract for Bridge Wing Wall Construction - Sun Creek Road**
2. **Approval of Road Manager's Report for December 2025**

# AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Department:** Road Department

**Subject:** Approval of Contract for Bridge Wing Wall Construction - Sun Creek Road

**Request:** Approve contract with Your Friendly Craftsman for the construction of four (4) concrete wing walls.

**Background:** The Road Manager solicited competitive written quotes for the construction of wing walls for the recently renovated bridge on Sun Creek Road (District 3). The original renovation did not include wing walls, which has resulted in significant soil erosion ("washout") at the header approaches. Left unaddressed, this threatens the structural integrity of the bridge approaches and poses a long-term safety risk to the traveling public.

## **Summary:**

- **Low Bidder:** Your Friendly Craftsman (\$31,900.00)
- **Other Bidders:**
  - O.J. Doss Construction (\$34,000.00)
  - Blake's Construction (\$34,500.00)
- **Scope:** Construction of four 8'x12' concrete wing walls using 3500 PSI concrete and rebar reinforcement.
- **Funding Source:** Bridge Fund.

**Action Required:** Accept the low bid from Your Friendly Craftsman in the amount of \$31,900.00, authorize the Road Manager to proceed with the work, and authorize the Board President to execute the Professional Services Agreement.

# PROFESSIONAL SERVICES AGREEMENT

## SUN CREEK ROAD BRIDGE WING WALL CONSTRUCTION

### STATE OF MISSISSIPPI COUNTY OF OKTIBBEHA

This Professional Services Agreement (hereinafter “Agreement”) is made and entered into this **5th day of January, 2026**, by and between **Oktibbeha County, Mississippi**, a political subdivision of the State of Mississippi, acting by and through its Board of Supervisors (hereinafter “County”), and **Your Friendly Craftsman**, with its principal place of business at 392 Andrew Road, Starkville, MS (hereinafter “Contractor”).

#### 1. SCOPE OF SERVICES

The Contractor shall furnish all labor, equipment, tools, and materials necessary to construct four (4) concrete wing walls for the bridge located on Sun Creek Road in District 3. Services shall be performed in strict accordance with the following technical specifications and the Contractor's proposal dated December 26, 2025:

- **Dimensions:** Construct four (4) wing walls, measuring approximately 8' x 12' x 6" each.
- **Concrete Specifications:** Concrete mixture shall be **3500 PSI** minimum strength.
- **Reinforcement:** Install Rebar reinforcement at **10" centers**, placed both ways (horizontal and vertical grid).
- **Design:** Construction shall include a **stair step design** for maximum erosion protection and grade matching.
- **Site Management:** Contractor is responsible for all excavation, debris removal, and final site grading/stabilization upon completion.

#### 2. TERM OF AGREEMENT

Work shall commence within ten (10) calendar days of the issuance of a written **Notice to Proceed** by the Oktibbeha County Road Manager. The project shall be substantially complete within **thirty (30) calendar days** from the start date, barring documented weather delays.

#### 3. COMPENSATION

The County shall pay the Contractor the fixed sum of **THIRTY-ONE THOUSAND NINE HUNDRED DOLLARS (\$31,900.00)** for the complete performance of the work.

## **Payment Terms:**

- **Invoicing:** The Contractor shall submit an itemized invoice to the County Road Manager upon completion of the work.
- **Inspection:** Payment is contingent upon final inspection and written approval of the work by the County Road Manager.
- **Timing:** Final payment shall be issued within forty-five (45) days of receipt of a valid invoice and final acceptance of the work, in accordance with the Mississippi Timely Payment Policy (Miss. Code Ann. § 31-7-305).

## **4. INDEPENDENT CONTRACTOR STATUS**

The Contractor is an independent contractor and not an employee of the County. The Contractor is solely responsible for all federal, state, and local taxes, FICA contributions, and other payroll liabilities for its employees.

## **5. INSURANCE REQUIREMENTS**

Prior to commencing any work, the Contractor shall provide the Oktibbeha County Purchase Clerk with valid Certificates of Insurance evidencing the following coverage:

- **General Liability Insurance:** Minimum limit of **\$1,000,000.00** per occurrence. **Oktibbeha County must be named as an additional insured.** This coverage amount is mandatory pursuant to **Miss. Code Ann. § 31-5-51(7)** for public work contracts exceeding \$25,000.00.
- **Worker's Compensation Insurance:** Statutory limits as required by the laws of the State of Mississippi.

## **6. INDEMNIFICATION**

To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the County, its Board of Supervisors, officials, agents, and employees from and against any and all claims, damages, losses, and expenses, including reasonable attorneys' fees, arising out of or resulting from the performance of the work, provided that any such claim is caused in whole or in part by any negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable.

## **7. TERMINATION**

- **For Cause:** The County may terminate this Agreement immediately if the Contractor fails to perform the work in accordance with the specifications or fails to comply with any term of this Agreement.
- **For Convenience:** The County may terminate this Agreement for convenience upon seven (7) days written notice to the Contractor. In such event, the Contractor shall be compensated for all work satisfactorily completed up to the date of termination.

## **8. GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi. Venue for any legal action arising from this Agreement shall lie exclusively in the courts of Oktibbeha County, Mississippi.

## **9. ENTIRE AGREEMENT**

This Agreement, along with the Contractor's accepted quote, constitutes the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements, whether written or oral.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date first written above.

### **OKTIBBEHA COUNTY, MISSISSIPPI**

---

**Marvell Howard**, President  
Oktibbeha County Board of Supervisors

**ATTEST:**

---

**Sharon Livingston**, Chancery Clerk

### **CONTRACTOR: YOUR FRIENDLY CRAFTSMAN**

---

**Authorized Signature**

---

**Printed Name / Title**

# Proposal

## Your Friendly Craftsman

392 Andrew Road • Starkville, MS

1-662-694-1950

1-662-275-3529

Concrete, Dirt, Carpenter, Seeding, Mulching, and Plastering

PROPOSAL SUBMITTED TO:

Okfuskeo County

PHONE:

DATE:

12-26-25

STREET:

JOB NAME:

Bridges wings

CITY, STATE, ZIP CODE

Starkville MS

JOB LOCATION

Don Creek Road

We hereby submit estimates for:

4 wings walls 8 x 12 x 6  
1 Covert mix 3500 P.S. 1 Rebars 1011 Center  
2 Both ways Poor not to exceed 5% slump  
3 Moisture to be moderated + grouted  
(4) Project will be std std for  
society

We propose hereby to render services - completely and in accordance with above specifications, for the sum of:

Thirty one thousand & nine hundred Dollars (\$31,900.00)

Payment to be made as follows:

Progress Payment

Authorized Signature

B.J. Hampton

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Póposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

OKLAHOMA  
FILED  
DEC 29 2025  
CHANCERY COURT  
FAYK

O.J Doss Construction  
109 Movietown Drive  
Canton, MS 3904  
662-312-0657

12/6/2025

To: Oktibbeha Board of Supervisors  
From: Oliver Doss, / O.J. Doss Construction  
Re: Construction Bid  
Job Location: Sun creek Road (Barrier)

I'm proposing Wingwall on Northeast and West side and  
Southeast and West wingall Dig out 8 to 10 feet deep and 8 to 10  
long with reinforcement.

Total Price \$ 34,000.00.

Oliver Doss

Oliver Doss/ Owner



Blake's Construction  
2732 Bethel Road  
Starkville, MS 39759  
(662-694-1073)

12/5/2025

To: Oktibbeha County Board Of Supervisors  
From: Blake's Construction  
Job Location: SunCreek Road (FlareWall)

Wing wall on Northeast & West and Southeast & West wingwall  
dig out 8 to 10 feet deep approximately 8-10 with reinforcement  
3500 mixed.

Total Price \$34,500

Blake Peterson

Blake Peterson/ Owner



**ROAD MANAGER'S REPORT**

**WORK ACCOMPLISHED DURING THE MONTH OF DECEMBER 2025**

**PREPARED BY LESLIE MILONS**

**CHECKED BY VICTOR COLLINS**

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# DEPARTMENT REPORT

**Department:** County Administrator (General Administration)

**Presenter:** Wayne Carpenter

**Date:** January 5, 2026

## ITEMS FOR CONSIDERATION

1. Ratification of Proclamation Honoring Mrs. Mozella Robinson Williams
2. Approval of Resolution of Sympathy and Commendation for James M. "Jimmy" Vaughan, Jr.
3. Approval of Resolutions Requesting Assistance from Tombigbee River Valley Water Management District (TRVWMD) for Drainage Improvements (John White Road & Adams Lane)
4. Approval of Resolution and Letters of Request for 2026 Water Resources Development Act (WRDA) Section 219 Environmental Infrastructure Authorization
5. Approval of the 2026 County Holiday Schedule
6. Approval of Authorized Local Banks for Certificate of Deposit (CD) Bids
7. Establishment of "NG911 Implementation Fund" Restricted Account
8. Acknowledgement of OSARC Program Approvals for Local System Bridge Projects
9. Recommendation of Award for IFB 20251125001 (New Motor Grader) to Thompson Machinery
10. Approval of Equipment Service Agreement Renewal for Justice Court (Advantage Business Systems)
11. Approval of Contract Amendment: Precision Communications (Emergency Siren Project) - Partial Payment & Extension
12. Approval of 2026 Annual Membership Dues for MAS Minority Caucus
13. Approval of Professional Services Invoices and Pay Requests
14. Approval of Claims Docket for Period Ending January 7, 2026
15. Approval of Payroll Change Notices

## OKTIBBEHA COUNTY BOARD OF SUPERVISORS AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Presented By:** County Administrator

**Subject:** Ratification and Recording of Proclamation Honoring Mrs. Mozella Robinson Williams

**Summary & Background:** On December 23, 2025, the Board of Supervisors issued a ceremonial Proclamation to honor the life and legacy of Mrs. Mozella Robinson Williams, the beloved wife of District 5 Supervisor Joe Williams. Mrs. Williams was a distinguished community leader, a faithful "Church Mother," and a dedicated professional.

Due to the immediate nature of the loss and the timing of funeral services, the Proclamation was issued with the verbal consensus of the Board to ensure it could be presented to the Williams family during their time of bereavement.

To ensure this tribute is preserved in the permanent legal archives of Oktibbeha County, it is necessary for the Board to formally ratify the verbal approval and direct the Chancery Clerk to "spread at large" the Proclamation upon the official minutes.

**Fiscal Impact:** None.

**Action Requested:** Approve the Board Order ratifying the Proclamation issued on December 23, 2025, honoring Mrs. Mozella Robinson Williams, and directing that said Proclamation be entered into the official minutes of the Board of Supervisors.



# A Proclamation

**By the Board of Supervisors of Oktibbeha County, Mississippi**

## **HONORING THE LIFE AND LEGACY OF MRS. MOZELLA ROBINSON WILLIAMS**

**WHEREAS**, the Board of Supervisors joins the community in mourning the homegoing of Mrs. Mozella Robinson Williams (1951–2025), a virtuous "Church Mother" whose leadership as President of the Mother Board Ministry and choir ministry at Greater Ebenezer and Bethel Missionary Baptist Churches served as a beacon of grace; and

**WHEREAS**, Mrs. Williams, a proud Mississippi Valley State University graduate, exemplified excellence through her studies and a dedicated professional career at Weavexx, standing as a shining example of resilience and the transformative power of education; and

**WHEREAS**, her most profound legacy remains her fifty-seven-year journey of love and devotion with our colleague, Board Member Joe Williams, a union of strength that nurtured a thriving family and provided the foundational support and sacrifice essential to the leadership of Oktibbeha County.

**NOW, THEREFORE, BE IT PROCLAIMED**, that we celebrate the life and faithful stewardship of **MRS. MOZELLA ROBINSON WILLIAMS**, extending our profound gratitude and condolences to Board Member Joe Williams and family as an enduring symbol of our highest respect and community esteem.

IN WITNESS WHEREOF, the Board of Supervisors has hereunto set their hands on this  
23<sup>rd</sup> day of December 2025.

---

District 1 Supervisor, Ben Carver

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District 2 Supervisor, Orlando Trainer

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District 3 Supervisor, Marvell Howard

---

District 4 Supervisor, Pattie Little

---

District 5 Supervisor, Joe Williams

---

Rob Roberson, Board Attorney

## OKTIBBEHA COUNTY BOARD OF SUPERVISORS AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Presented By:** County Administrator

**Subject:** Resolution of Sympathy and Commendation for James M. "Jimmy" Vaughan, Jr.

**Summary & Background:** James M. "Jimmy" Vaughan, Jr., a longtime public servant and dedicated employee of Oktibbeha County, passed away on December 23, 2025.

Mr. Vaughan's service to the community spanned decades, including his role as an elected Constable, a Deputy Sheriff, Jail Administrator, and most recently as a Bailiff for the Oktibbeha County Justice Court. He was also a retired Sergeant Major in the Mississippi Army National Guard with over 40 years of military service.

The attached Resolution formally expresses the Board's sympathy to his family and memorializes his significant contributions to public safety and the citizens of Oktibbeha County.

**Fiscal Impact:** None.

**Action Requested:** Adopt the Resolution honoring the life and service of James M. "Jimmy" Vaughan, Jr., and authorize the Board President to execute the same for presentation to the Vaughan family.



# RESOLUTION OF THE OKTIBBEHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. RS-20260105-

## A RESOLUTION EXPRESSING SYMPATHY AND HONORING THE LIFE AND SERVICE OF DEPUTY JAMES M. "JIMMY" VAUGHAN, JR.

**WHEREAS**, the Board of Supervisors and the citizens of Oktibbeha County, Mississippi, mourn the loss of James M. "Jimmy" Vaughan, Jr., a dedicated public servant, veteran, and beloved community member who passed away on December 23, 2025; and

**WHEREAS**, Jimmy Vaughan was a lifelong resident of Starkville who dedicated over 40 years of his life to the defense of our nation, rising through the ranks of the Mississippi Army National Guard from enlistment to retiring as a Sergeant Major with HHB 2/114 FA; and

**WHEREAS**, his passion for service extended beyond the military to local law enforcement, beginning as an auxiliary policeman in the 1970s, serving as an elected Constable, and later joining the Oktibbeha County Sheriff's Department; and

**WHEREAS**, Jimmy served with distinction as a Deputy Sheriff, Jail Administrator, and most recently as a Bailiff for the Oktibbeha County Courthouse, where his presence was a fixture of security and professionalism until his final days; and

**WHEREAS**, beyond his uniform, Jimmy was a successful local businessman who owned S&V Tire Service, a leader in the veteran community as Commander of American Legion Post 13, a dedicated Mason, and a faithful member of Friendship Baptist Church; and

**WHEREAS**, the Board of Supervisors desires to formally acknowledge the profound loss felt by the County and to memorialize his decades of faithful service.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Oktibbeha County, Mississippi, in regular session assembled on this the 5th day of January, 2026, as follows:

1. **Recognition of Service:** The Board hereby formally recognizes and honors the life and legacy of **JAMES M. "JIMMY" VAUGHAN, JR.**, commending his over 40 years of military service and his steadfast dedication to the safety of Oktibbeha County as a law enforcement officer.

2. **Expression of Sympathy:** The Board extends its deepest sympathy and heartfelt condolences to his wife, Betty Jo, his children, and his entire family during this time of bereavement.
3. **Official Record:** This Resolution shall be spread upon the official minutes of the Board of Supervisors as a permanent testament to his memory.
4. **Presentation:** A certified copy of this Resolution shall be presented to the Vaughan family as a token of our shared sorrow and enduring respect.

On motion duly made, seconded and carried, this Resolution was passed and adopted by The Motion to approve the foregoing resolution was made by Supervisor \_\_\_\_\_ and seconded by Supervisor \_\_\_\_\_, and the following vote was recorded:

Supervisor C. Ben Carver: \_\_\_\_\_

Supervisor Orlando Trainer: \_\_\_\_\_

Supervisor Marvell Howard \_\_\_\_\_

Supervisor Pattie Little: \_\_\_\_\_

Supervisor Joe Williams: \_\_\_\_\_

**SO RESOLVED**, this the 5<sup>th</sup> day of January, 2026.

---

**MARVELL HOWARD, PRESIDENT  
BOARD OF SUPERVISORS OF  
OKTIBBEHA COUNTY, MISSISSIPPI**

ATTEST:

---

Sharon Livingston, Clerk of the Board

## OKTIBBEHA COUNTY BOARD OF SUPERVISORS AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Presented By:** County Administrator / County Engineer

**Subject:** Approval of Resolutions Requesting Assistance from Tombigbee River Valley Water Management District (TRVWMD) for Drainage Improvements

**Summary & Background:** The County has identified two specific locations where severe drainage issues threaten public infrastructure and private property. These projects require the specialized equipment and assistance of the Tombigbee River Valley Water Management District (TRVWMD) to restore adequate flow and prevent flooding.

The attached resolutions formally request TRVWMD assistance for the following projects:

**1. John White Road / Old Hwy 12 (District 4):**

- *Scope:* Maintenance cleanout of approximately 1,200 linear feet of drainage ditch.
- *Location:* Sec 15, T18N, R13E (Chicago Road neighborhood).
- *Purpose:* To prevent flooding of John White Road and adjacent residences.

**2. Adams Lane (District 2):**

- *Scope:* Maintenance cleanout of approximately 600 linear feet of drainage ditch.
- *Location:* Sec 10, T19N, R15E.
- *Purpose:* To restore drainage quality and protect Adams Lane and residential property.

**Fiscal Impact:** None. These projects are part of the services provided through the County's membership in the TRVWMD.

**Action Requested:** Approve the Resolutions requesting TRVWMD assistance for the John White Road and Adams Lane drainage projects, and authorize the Board President to execute said Resolutions.



# **RESOLUTION OF THE OKTIBBEHA COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. RS-20260105-\_\_\_\_\_**

**TOMBIGBEE RIVER VALLEY WATER MANAGEMENT DISTRICT TO  
PERFORM A MAINTENANCE CLEANOUT ON A 1,200 FEET LONG  
DRAINAGE DITCH AT JOHN WHITE ROAD AND OLD HWY 12  
LOCATED IN SECTION 15, TOWNSHIP 18 NORTH, RANGE 13 EAST, IN  
OKTIBBEHA COUNTY, MISSISSIPPI**

**WHEREAS**, a segment of a drainage ditch, approximately 1,200 feet in length, which flows in a general southerly direction from John White Road to Old Hwy 12 located in Section 15, Township 18 North, Range 13 East in Oktibbeha County, Mississippi, has experienced severe drainage problems which requires a maintenance cleanout to restore the quality of the drainage through said water conveyance, as well as, to prevent flooding to residential properties in the Chicago Road neighborhood and John White Road; and

**WHEREAS**, the Board of Supervisors of Oktibbeha County, Mississippi, on behalf of Oktibbeha County, seeks the assistance of the Tombigbee River Valley Water Management District, (hereinafter "TRVWMD"), to perform a maintenance cleanout of a drainage ditch for the purpose of restoring adequate drainage through the water conveyance, as well as, prevent flooding to John White Road and adjacent residential properties; and

**WHEREAS**, because the aforesaid tributary carries a high volume of water, the Board of Supervisors asserts that the immediate maintenance cleanout of the water conveyance is necessary for the convenience and protection of the citizens of Oktibbeha County.

**IT IS, THEREFORE, RESOLVED** that the Board of Supervisors of Oktibbeha County, Mississippi, does hereby request the assistance of TRVWMD for the purpose of carrying out the maintenance of the aforesaid segment of drainage ditch, to restore an adequate and orderly flow of water through said water conveyance to prevent the flooding of afore mentioned John White Road and adjacent residential properties in the Chicago Road neighborhood, all of said project work to be conducted within Oktibbeha County, Mississippi.

On motion duly made, seconded and carried, this Resolution was passed and adopted by The Motion to approve the foregoing resolution was made by Supervisor \_\_\_\_\_ and seconded by Supervisor \_\_\_\_\_, and the following vote was recorded:

Supervisor C. Ben Carver: \_\_\_\_\_

Supervisor Orlando Trainer: \_\_\_\_\_

Supervisor Marvell Howard \_\_\_\_\_

Supervisor Pattie Little: \_\_\_\_\_

Supervisor Joe Williams: \_\_\_\_\_

**SO RESOLVED**, this the 5<sup>th</sup> day of January, 2026.

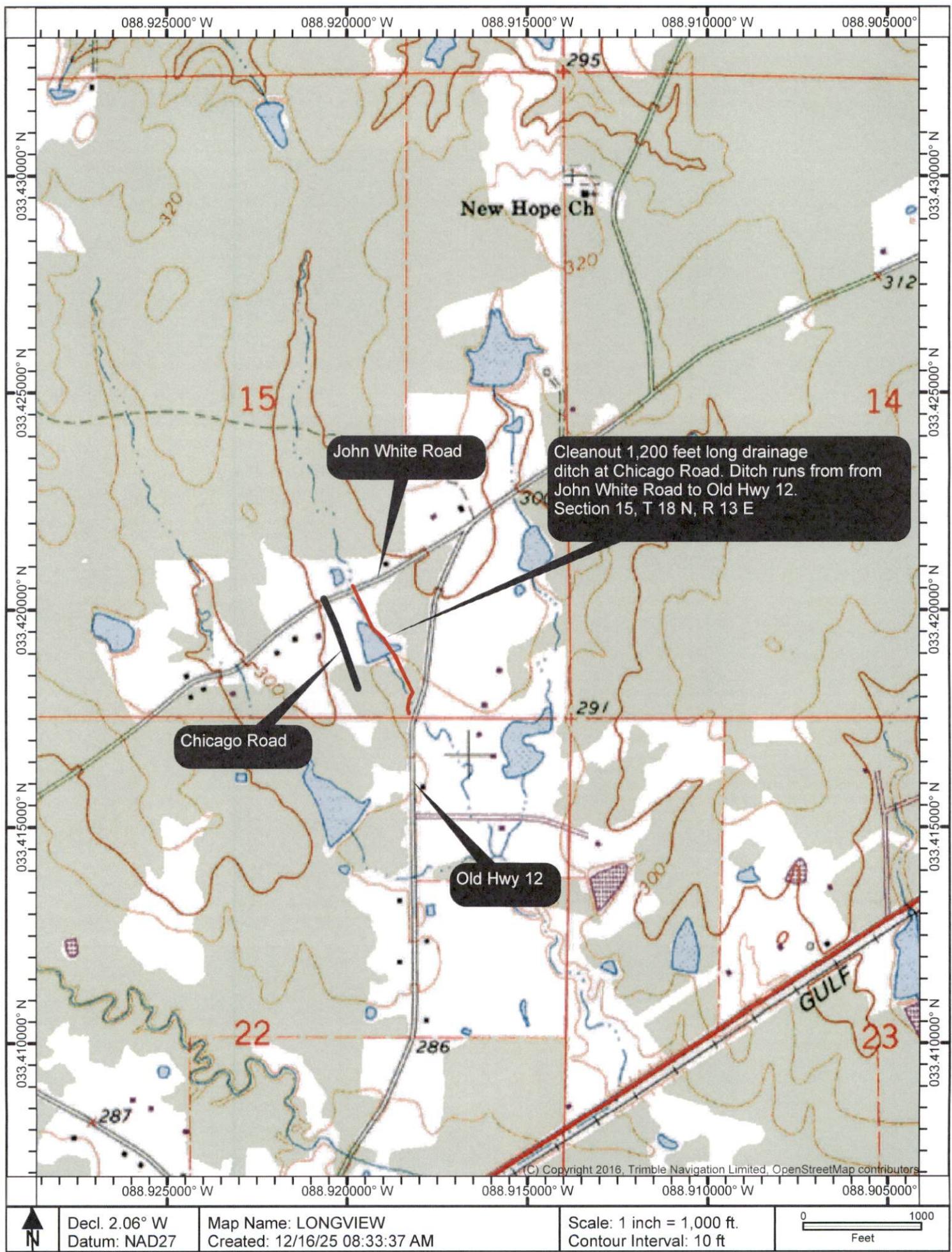
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**MARVELL HOWARD, PRESIDENT  
BOARD OF SUPERVISORS OF  
OKTIBBEHA COUNTY, MISSISSIPPI**

ATTEST:

---

Sharon Livingston, Clerk of the Board





# **RESOLUTION OF THE OKTIBBEHA COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. RS-20260105-** \_\_\_\_\_

**RESOLUTION OF THE BOARD OF SUPERVISORS OF OKTIBBEHA  
COUNTY MISSISSIPPI, REQUESTING ASSISTANCE FROM THE  
TOMBIGBEE RIVER VALLEY WATER MANAGEMENT DISTRICT TO  
PERFORM A MAINTENANCE CLEANOUT ON A 600 FEET LONG  
DRAINAGE DITCH AT ADAMS LANE LOCATED IN SECTION 10,  
TOWNSHIP 19 NORTH, RANGE 15 EAST, IN OKTIBBEHA COUNTY,  
MISSISSIPPI**

**WHEREAS**, a segment of a drainage ditch, approximately 600 feet in length, which flows in a general northeasterly direction from Adams Lane located in Section 10, Township 19 North, Range 15 East in Oktibbeha County, Mississippi, has experienced severe drainage problems which requires a maintenance cleanout to restore the quality of the drainage through said water conveyance, as well as, to prevent flooding to adjacent residential property and Adams Lane; and

**WHEREAS**, the Board of Supervisors of Oktibbeha County, Mississippi, on behalf of Oktibbeha County, seeks the assistance of the Tombigbee River Valley Water Management District, (hereinafter "TRVWMD"), to perform a maintenance cleanout of a drainage ditch for the purpose of restoring adequate drainage through the water conveyance, as well as, prevent flooding to Adams Lane and adjacent residential property; and

**WHEREAS**, because the aforesaid tributary carries a high volume of water, the Board of Supervisors asserts that the immediate maintenance cleanout of the water conveyance is necessary for the convenience and protection of the citizens of Oktibbeha County.

**IT IS, THEREFORE, RESOLVED** that the Board of Supervisors of Oktibbeha County, Mississippi, does hereby request the assistance of TRVWMD for the purpose of carrying out the maintenance of the aforesaid segment of drainage ditch, to restore an adequate and orderly flow of water through said water conveyance to prevent the flooding of afore mentioned Adams Lane and adjacent residential property, all of said project work to be conducted within Oktibbeha County, Mississippi.

On motion duly made, seconded and carried, this Resolution was passed and adopted by The Motion to approve the foregoing resolution was made by Supervisor \_\_\_\_\_ and seconded by Supervisor \_\_\_\_\_, and the following vote was recorded:

Supervisor C. Ben Carver: \_\_\_\_\_

Supervisor Orlando Trainer: \_\_\_\_\_

Supervisor Marvell Howard \_\_\_\_\_

Supervisor Pattie Little: \_\_\_\_\_

Supervisor Joe Williams: \_\_\_\_\_

**SO RESOLVED**, this the 5<sup>th</sup> day of January, 2026.

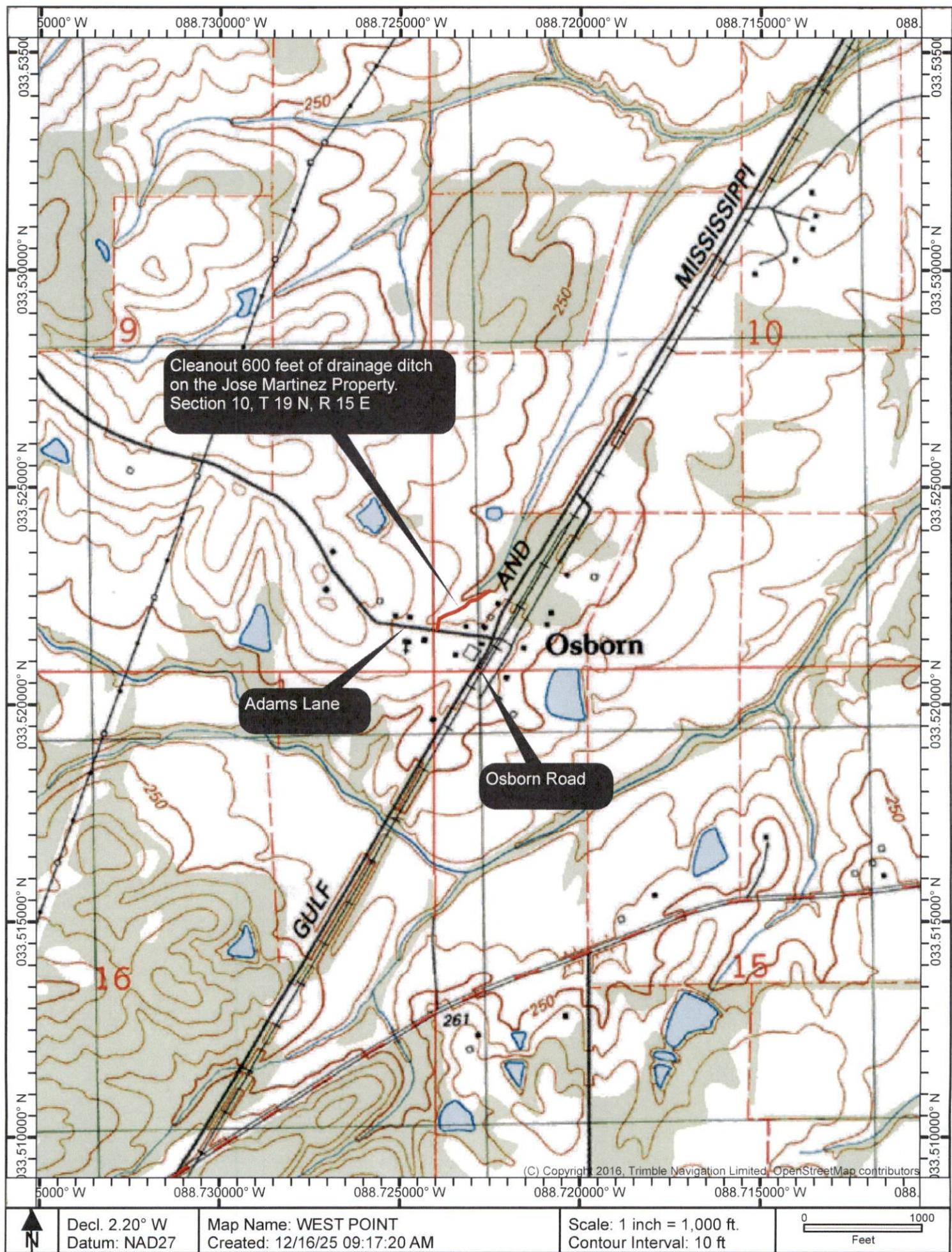
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**MARVELL HOWARD, PRESIDENT  
BOARD OF SUPERVISORS OF  
OKTIBBEHA COUNTY, MISSISSIPPI**

ATTEST:

---

Sharon Livingston, Clerk of the Board



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Decl.  $2.20^{\circ}$  W  
Datum: NAD27

Map Name: WEST POINT  
Created: 12/16/25 09:17:20 AM

Scale: 1 inch = 1,000 ft.  
Contour Interval: 10 ft

A horizontal scale bar with tick marks at 0 and 1000. Below the bar, the word "Feet" is centered.

## OKTIBBEHA COUNTY BOARD OF SUPERVISORS AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Presented By:** County Administrator

**Subject:** Resolution and Letters of Request for 2026 Water Resources Development Act (WRDA) Section 219 Environmental Infrastructure Authorization

**Summary & Background:** The County has the opportunity to seek federal authorization for critical infrastructure projects through the 2026 Water Resources Development Act (WRDA). Specifically, the County is requesting a \$5,000,000 authorization under Section 219 for "Environmental Infrastructure."

This authorization would allow the U.S. Army Corps of Engineers to assist the County with projects related to:

- Water and wastewater infrastructure
- Stormwater management
- Drainage systems
- Water quality enhancements

The attached resolution formally adopts these findings and authorizes the submission of the request. Letters of request addressed to Senator Roger Wicker, Senator Cindy Hyde-Smith, and Congressman Michael Guest are also included for Board approval and signature.

### **Fiscal Impact:**

- **Federal Request:** \$5,000,000 authorization.
- **Local Match:** Section 219 projects typically require a 25% non-federal cost share (match) if funds are appropriated and projects proceed.

### **Action Requested:**

1. Adopt the Resolution seeking funding through the 2026 Water Resources Development Act (WRDA).
2. Authorize the Board President to sign the letters of request to the County's federal delegation.

\* Deadline 1/12/2026



Wayne Carpenter &lt;wcarpenter@oktibbeha.ms.gov&gt;

**DEAD LINE Jan 12th Next Authorization 2028**

1 message

**Elizabeth Raley** <eraley@pickeringfirm.com>  
To: Wayne Carpenter <wcarpenter@oktibbeha.ms.gov>

Tue, Dec 23, 2025 at 2:14 PM

Hello Wayne

I have attached some example letters for your first board meeting in Jan. Also, I have attached a brief explanation of WRDA.

Please use the same format for Cindy Hyde Smith and Michael Guest

Senator Cindy Hyde-Smith

528 Hart Senate Office Building

Washington, DC 20510-2405

Congressman Michael Guest

450 Cannon HOB

Washington, DC 20515

Please feel free to reach out if you have any suggestions, corrections or questions.

Cheers and have a great holiday season.

**A WRDA Authorization** refers to the authorization provided by the **Water Resources Development Act (WRDA)**. WRDA is a series of federal laws enacted by the United States Congress that authorize water resources projects and policies related to flood control, navigation, ecosystem restoration, and other aspects of water infrastructure, typically overseen by the U.S. Army Corps of Engineers.

**Key points about WRDA Authorization:**

- Purpose:** WRDA authorizations allow the federal government (primarily through the Army Corps of Engineers) to begin planning, designing, and in some cases constructing specific water resources projects, such as levees, dams, ports, and environmental restoration initiatives.
- Process:** Before any federal funds are spent on major water projects, Congress must first authorize the project through WRDA legislation. Authorization is the first step, and does not guarantee funding—funding comes later through appropriations bills.
- Frequency:** WRDA bills are usually passed every two years (biennially), updating authorizations for new and ongoing projects.
- Scope:** WRDA authorizations can cover a wide range of activities, including flood risk management, navigation improvements, ecosystem restoration, and water supply enhancements.

**In summary:**

A WRDA Authorization is the legal approval from Congress, under the Water Resources Development Act, that allows federal agencies to pursue specific water resources projects or policy changes. Actual funding for these projects requires a separate Congressional appropriations process.

**Elizabeth Raley**  
**601.906.8906**  
**Public Sector**  
**Business Development Executive**

**Pickering Firm, Inc.**

*Service and Good Work, Our Foundation, Our Future.*  
2001 Airport Road, Suite 201  
Flowood, MS 39232  
Phone: 601.956.3663 Fax: 601.956.7817

---

**2 attachments**

 **WRDA Resolution Oktibbeha.docx**  
15K

 **WRDA Wicker Okt.docx**  
15K



# **RESOLUTION OF THE OKTIBBEHA COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. RS-20260105-** \_\_\_\_\_

**A RESOLUTION BY THE BOARD OF SUPERVISORS FOR OKTIBBEHA COUNTY, MISSISSIPPI SEEKING FUNDING THROUGH THE 2026 WATER RESOURCES DEVELOPMENT ACT (WRDA) AND FOR RELATED PURPOSES**

**WHEREAS**, the federal Water Resources Development Act (WRDA), Section 219, authorizes Environmental Infrastructure projects for federal funding through the U.S. Army Corps of Engineers for water and wastewater infrastructure (including stormwater management), drainage systems, and water quality enhancements; and

**WHEREAS**, WRDA Section 219 projects require a twenty-five (25%) percent non-federal match; and

**WHEREAS**, OKTIBBEHA County, Mississippi has identified critical water and wastewater infrastructure (including stormwater management), drainage systems and water quality enhancement projects; and

**WHEREAS**, the United States Senate is currently accepting requests for new and modified Section 219 authorizations in WRDA 2026.

**NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT OF THE BOARD AND BOARD OF SUPERVISORS OF OKTIBBEHA COUNTY, MISSISSIPPI, AS FOLLOWS:**

Section 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That the Governing Authority for Oktibbeha County respectfully requests a \$5,000,000 authorization in WRDA 2026 Section 219 for Environmental Infrastructure for water and wastewater infrastructure (including stormwater management), drainage systems, and water quality enhancements.

Section 3. That this Resolution shall take full force and effect immediately upon approval.

On motion duly made, seconded and carried, this Resolution was passed and adopted by The Motion to approve the foregoing resolution was made by Supervisor \_\_\_\_\_ and seconded by Supervisor \_\_\_\_\_, and the following vote was recorded:

Supervisor C. Ben Carver: \_\_\_\_\_

Supervisor Orlando Trainer: \_\_\_\_\_

Supervisor Marvell Howard \_\_\_\_\_

Supervisor Pattie Little: \_\_\_\_\_

Supervisor Joe Williams: \_\_\_\_\_

**SO RESOLVED**, this the 5<sup>th</sup> day of January, 2026.

---

**MARVELL HOWARD, PRESIDENT  
BOARD OF SUPERVISORS OF  
OKTIBBEHA COUNTY, MISSISSIPPI**

ATTEST:

---

Sharon Livingston, Clerk of the Board

# Oktibbeha County

## BOARD OF SUPERVISORS

Supervisors  
Marvell Howard  
Joe Williams  
Orlando Trainer  
Patricia Little  
Ben Carver

P.O. Box 80285  
Starkville, MS 39759

Marvel Howard  
Board President  
[mhoward@gtppd.com](mailto:mhoward@gtppd.com)  
PHONE (662) 323-1520  
FAX (662) 338-1065

January 5, 2026

Senator Roger Wicker  
425 Russell Senate Office Building  
Washington, DC 20510

RE: WRDA 2026-New Sec.219 Environmental Infrastructure Authorization

Dear Senator,

I understand that the Senate has started working on the 2026 water resources development act order and like the 2024 WRDA will again consider new project authorizations. Accordingly, as per this letter and the attached Resolution, Oktibbeha County, Mississippi respectfully requests \$5,000,000 Section 219 Environmental Infrastructure Authorization to help us address our critical water and wastewater including stormwater management training systems and water quality needs we understand that water to 19 projects require 25% non-federal cost share.

Please let me and or [eraley@pickeringfirm.com](mailto:eraley@pickeringfirm.com) 601-906-8906 know if you have any questions or need any further information to support this request.

Sincerely,

Marvell Howard, President  
**Board of Supervisors**  
**Oktibbeha County, Mississippi**

We are an equal opportunity provider.

108 West Main Street • Starkville, Mississippi 39759  
[www.oktibbehacountyms.ms.gov](http://www.oktibbehacountyms.ms.gov)

# Oktibbeha County

## BOARD OF SUPERVISORS

Supervisors  
Marvell Howard  
Joe Williams  
Orlando Trainer  
Patricia Little  
Ben Carver

P.O. Box 80285  
Starkville, MS 39759

Marvel Howard  
Board President  
[mhoward@gtppd.com](mailto:mhoward@gtppd.com)  
PHONE (662) 323-1520  
FAX (662) 338-1065

January 5, 2026

Senator Cindy Hyde-Smith  
528 Hart Senate Office Building  
Washington, DC 20510-2405

RE: WRDA 2026-New Sec.219 Environmental Infrastructure Authorization

Dear Senator,

I understand that the Senate has started working on the 2026 water resources development act order and like the 2024 WRDA will again consider new project authorizations. Accordingly, as per this letter and the attached Resolution, Oktibbeha County, Mississippi respectfully requests \$5,000,000 Section 219 Environmental Infrastructure Authorization to help us address our critical water and wastewater including stormwater management training systems and water quality needs we understand that water to 19 projects require 25% non-federal cost share.

Please let me and or [eraley@pickeringfirm.com](mailto:eraley@pickeringfirm.com) 601-906-8906 know if you have any questions or need any further information to support this request.

Sincerely,

Marvell Howard, President  
**Board of Supervisors**  
**Oktibbeha County, Mississippi**

We are an equal opportunity provider.

108 West Main Street • Starkville, Mississippi 39759  
[www.oktibbehacountyms.ms.gov](http://www.oktibbehacountyms.ms.gov)

## OKTIBBEHA COUNTY BOARD OF SUPERVISORS AGENDA ITEM COVER SHEET

**Meeting Date:** August 4, 2025

**Presented By:** County Administrator

**Subject:** Approval of the 2026 County Holiday Schedule

**Summary & Background:** Attached for the Board's review and approval is the proposed Oktibbeha County Holiday Schedule for the calendar year 2026. This schedule designates the official holidays during which county offices will be closed.

The proposed schedule includes standard state and federal holidays, providing county employees with 10 paid holidays for the year. Key dates include:

- **Martin Luther King Jr. Day:** Monday, Jan 19
- **Good Friday:** Friday, April 3
- **Memorial Day:** Monday, May 25
- **Independence Day:** Friday, July 3 (Observed)
- **Labor Day:** Monday, Sept 7
- **Veterans Day:** Wednesday, Nov 11
- **Thanksgiving:** Thursday, Nov 26
- **Christmas:** Thursday, Dec 24 (Eve) & Friday, Dec 25 (Day)
- **New Year's Day:** Friday, Jan 1, 2027

Adopting this schedule now allows for proper planning of county operations, court schedules, and employee leave for the upcoming year.

**Action Requested:** Approve the Oktibbeha County Holiday Schedule for the year 2026 as presented.

# **OKTIBBEHA COUNTY**

## **Holiday Schedule**

### **Year 2026**

<b>MONDAY, JANUARY 19, 2026</b>	<b>MARTIN L. KING JR. DAY</b>
<b>FRIDAY, APRIL 3, 2026</b>	<b>GOOD FRIDAY</b> <b>(IN LIEU OF WASHINGTON'S BIRTHDAY)</b>
<b>MONDAY, MAY 25, 2026</b>	<b>MEMORIAL DAY</b>
<b>FRIDAY, JULY 3, 2026</b>	<b>FOR INDEPENDENCE DAY</b>
<b>MONDAY SEPTEMBER 7, 2026</b>	<b>LABOR DAY</b>
<b>WEDNESDAY, NOVEMBER 11, 2026</b>	<b>VETERANS DAY</b>
<b>THURSDAY, NOVEMBER 26, 2026</b>	<b>THANKSGIVING DAY</b>
<b>THURSDAY, DECEMBER 24, 2026</b>	<b>CHRISTMAS EVE</b> <b>(IN LIEU OF CONFEDERATES DAY)</b>
<b>FRIDAY, DECEMBER 25, 2026</b>	<b>CHRISTMAS DAY</b>
<b>FRIDAY, JANUARY 1, 2027</b>	<b>NEW YEAR'S DAY</b>

# AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Department:** County Administrator

**Subject:** Approval of Authorized Local Banks for Certificate of Deposit (CD) Bids

**Request:** Approve the list of local financial institutions authorized to submit bids for CDs.

**Background:** To ensure competitive interest rates and prudent financial management of county funds, the County regularly solicits bids for Certificates of Deposit (CDs). In accordance with the recommendations of the State Auditor, it is necessary for the Board to formally approve the list of local financial institutions authorized to submit bids.

**Summary:** The following institutions have been identified as eligible local depositories and have requested inclusion in the bid process:

- Citizens Bank
- Regions Bank
- Cadence Bank
- Guaranty Bank
- Renasant Bank
- BankFirst
- Trustmark National Bank
- Bank of Commerce
- CB&S Bank
- BankPlus (New Addition)

**Action Required:** Approve the list of authorized local financial institutions for the solicitation of bids for Certificates of Deposit for the 2026 fiscal year.

## OKTIBBEHA COUNTY BOARD OF SUPERVISORS AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Presented By:** County Administrator

**Subject:** Establishment of "NG911 Implementation Fund" Restricted Account

**Summary & Background:** The County has received official notification from the Mississippi Emergency Communications Authority (MECA), a subdivision of MEMA, regarding the implementation of Senate Bill 2835 (2025 Regular Session). This legislation restructures the emergency communications service charges collected by the Department of Revenue (DOR) to facilitate the statewide transition to Next Generation 911 (NG911).

**Mandatory Requirements:** Effective January 1, 2026, the new law requires each Emergency Communications District (ECD) to segregate thirty percent (30%) of the total funds received from DOR. These funds are designated as "ECD NG911 Implementation Funds" and are subject to the following strict controls:

1. **Segregation:** Funds must be kept separate from general operating 911 funds.
2. **Restriction:** Funds cannot be expended until the County's NG911 Plan is formally approved by MECA.
3. **Purpose:** Funds must be used exclusively for the transition from legacy 911 to NG911 functionality.

The first payment under this new structure is expected in March 2026. To ensure compliance with state statute and audit standards, it is necessary to establish a distinct restricted fund in the county's accounting system.

**Fiscal Impact:** This action segregates existing E-911 revenue streams as mandated by state law.

**Action Requested:** Authorize the County Administrator and Comptroller to establish the "NG911 Implementation Fund" as a restricted account for the receipt of "NG 911 30%" revenue distributions, and to restrict all expenditures from said fund until the County's NG911 Plan receives approval from the Mississippi Emergency Communications Authority.



**State of Mississippi**  
**TATE REEVES**  
Governor  
**MISSISSIPPI EMERGENCY MANAGEMENT AGENCY**  
STEPHEN C. McCRAEY  
EXECUTIVE DIRECTOR

December 22, 2025

Mississippi Emergency Communications Authority  
1 MEMA, Dr  
Pearl, MS 39208

To Whom it May Concern,

Throughout October and November, the Mississippi Emergency Communications Authority (MECA) held town halls throughout the state to discuss high-level FAQs regarding changes while the state transitions to Next Generation 911 (NG911). The intent of this letter is to help provide information regarding some of those changes to come beginning January 1, 2026.

Senate Bill 2835 of the 2025 regular session of the Mississippi Legislature formed the Mississippi Emergency Communications Authority ("the Authority" or "MECA") as a subdivision of the Mississippi Emergency Management Agency (MEMA). This legislation increased the emergency communications service charges and required the reporting of all charges to be filed with the Mississippi Department of Revenue ("DOR").

The legislation requires each ECD to adopt an NG911 Plan no later than December 31, 2030. On or before September 30, 2026, the Authority will publish minimum standards, specifications, and requirements for the ECD NG911 plans. The Authority will work with each local ECD to assess and review their current status, make recommendations, and, as needed, assist local ECDs in developing their NG911 plans.

The payment structure within the bill requires each Emergency Communications District to segregate thirty percent (30%) of the total it receives from DOR as "ECD NG911 Implementation Funds." These funds must be kept separate and cannot be expended until the ECD's NG911 Plan is approved by the Authority. This 30%, the ECD NG911 Implementation Funds, must be used to provide for the transition from legacy 911 to NG911 functionality.

This new payment structure takes effect January 1, 2026. Your last payment under the previous structure will be distributed in February 2026. Your first payment from DOR for

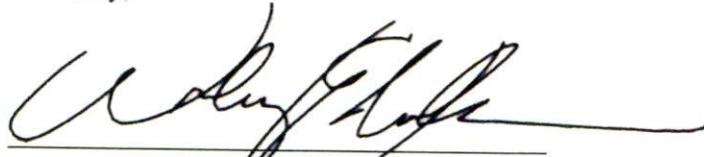


the new service charges will be in March 2026 via electronic transfer, Paymode. The tax type will be marked "NG 911 70%" and "NG 911 30%" to distinguish the source.

By law, the ECD is responsible for ensuring the segregation of the new ECD NG911 Implementation Funds and the expenses associated with all funds received from the new service charges. To reiterate these requirements and establish the relationship between the ECD and MECA, each ECD will receive from MECA a written agreement to be executed on or before February 16, 2026, by the representative of the ECD who oversees monies of the ECD.

Over the coming weeks, MECA staff will be contacting each Emergency Communications District (ECD), County Administrators, and Local 911 Coordinators to arrange a time to come onsite, sit down, and discuss the next steps forward. We look forward to working with you and your staff to make Mississippi NG911-compliant.

Sincerely,



Wesley Edwards  
Deputy Executive Director  
Mississippi Emergency Communications Authority

**TO:** Oktibbeha County Board of Supervisors  
**FROM:** County Administrator / *County Engineer*  
**DATE:** December 29, 2025

**SUBJECT:** Executive Summary: OSARC Program Approvals for Local System Bridge Projects (Programming Authorization)

## 1.0 Overview

The purpose of this summary is to inform the Board of Supervisors that the Office of State Aid Road Construction (OSARC) has formally approved the programs for four (4) critical bridge replacement projects under the Local System Bridge Program (LSBP).

**Strategic Context:** These approvals serve as a preliminary administrative step to formally "program" these projects within the state system. **This action does not obligate the County to immediate construction funding.** Instead, it ensures these projects are "shovel-ready" (regulatory compliance met). Once future LSBP funds or other grants become available, these program forms can be amended to swap the "County Funds" designation for state or federal funds, allowing the County to move quickly to construction without regulatory delays.

## 2.0 Project Details

The State Aid Engineer has approved the program forms for the following bridges. These projects involve the replacement of existing structures with new bridges and approaches.

Road Name	Project Number	Bridge ID	Est. Construction Cost
Nason Road	LSBP-53(26)	SA53-002	\$440,000
A.W. Williams Road	LSBP-53(23)	SA53-107	\$357,500
Butler Road	LSBP-53(24)	SA53-132	\$412,500
Red Bank Road	LSBP-53(25)	SA53-003	\$440,000

## 3.0 Fiscal Impact and Strategic Considerations

**Total Estimated Project Cost:** Approximately **\$1,806,500** (Combined Construction, Contingencies, and Engineering) across all four projects.

**Funding Structure & Strategy:** The current program forms list **100% County Funds** for the construction portion. This is a strategic placeholder designation that allows the County flexibility:

- **"Shelf-Ready" Status:** By programming them now, we clear the regulatory hurdles.
- **Future Funding Flexibility:** When LSBP allocations are replenished or new infrastructure grants (e.g., BIP, ERBR) become available, these project agreements can be amended to utilize those funds, minimizing the direct impact on the County's local budget.

**Strategic Alignment:** This action aligns with the Board's goal of forward-looking infrastructure planning. It positions Oktibbeha County to be "first in line" for funding opportunities by having projects that are engineered, approved, and ready for bid.

## **4.0 Recommendation**

This report is for **informational purposes**. No vote is required to accept these letters. The Board will not be asked to authorize advertisement for bids until a specific funding source (state, federal, or local) is secured and the program agreement is amended to reflect that funding.

Harry Lee James, P.E.  
State Aid Engineer  
P.O. Box 1850  
Jackson, Mississippi 39215  
Phone (601) 359-7150



**OSARC**  
OFFICE OF  
STATE AID ROAD CONSTRUCTION

412 E. Woodrow Wilson Ave.  
Jackson, Mississippi 39216  
Fax (601) 359-7141  
www.osarc.ms.gov  
mail@osarc.ms.gov

December 17, 2025

Board of Supervisors  
Oktibbeha County  
101 East Main Street  
Starkville, MS 39759

Members of the Board

RE:  State Aid  LSBP  
 Bridge Replacement  APL  
 STP  (Other)

PROJECT NO. LSBP-53(26)  
ROAD NAME: Nason Road  
COUNTY: Oktibbeha County

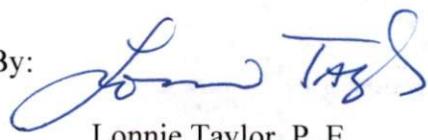
This is to advise you that the program for the referenced project has been:

Approved - See attached program  
 Dis-Approved  
 Canceled  
 Revised

Should you have any questions concerning this action or desire further information,  
do not hesitate to contact this division.

Sincerely,  
Harry Lee James, P.E.  
State Aid Engineer

By:



Lonnie Taylor, P. E.  
District Engineer

Attachment

pc: Mr. Clyde Pritchard, County Engineer  
County Project File via Harry Lee James

LSBP	Program for	Oktibbeha	County	4	Districts
PROJECT PRIORITY NO.			Specifications Year Use (Check one)		
			2004	<input checked="" type="checkbox"/>	2024
1. Project No	<u>LSBP-53 (26)</u>				
2. Road Name	Nason Road - Bridge SA53-002				
3. Design Classification	Rural <input checked="" type="checkbox"/>	Urban <input type="checkbox"/>	Collector <input type="checkbox"/>	Local <input checked="" type="checkbox"/>	
Federal Route No					
4. Project Termini	Beginning at the intersection of Berry Road & Nason Road, thence Northeast 0.20 miles along the center of Nason Road to the Beginning of Project, thence 650 feet Northeast along the centerline to the termini. All in Sec 5, T17N, R12E				
5. Project Length	0.12 miles				
6. Character of Work	Bridge and approaches				
7. Design Data					
a. Traffic Count (How Determined)	estimated				
Current ADT 20	VPD	Design Year ADT	VPD	Truck %	5
Traffic Count Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Rolling <input checked="" type="checkbox"/>	Attach Supplemental Sheet	
Terrain Level	Level <input type="checkbox"/>	Proposed	Design Speed 30	MPH	
ROW Existing 60	Ft	120	Ft		
Proposed Roadway Crown Width 26			Ft		
Surface Type & Width Existing DBST 20			Ft		
Proposed DBST 20	<i>Temp. Gravel</i>		Ft		
8. Bridges					
a. Structure No(s) <u>SA53-002</u>	Remain in Place <input type="checkbox"/>				
b. Structure No(s)	Remain in Place <input type="checkbox"/>				
9.					
a. Mississippi House Legislative District 35					
b. Mississippi Senate Legislative District 15					
10. Project Estimated Construction Cost including Contingencies	\$ 440,000.00				
a. LSBP Funds Requested	%	\$			
b. County Funds Requested	%	\$ 440,000.00			
Type Funds Contributed →	%	\$			
Engineering Cost 12 %		Construction Cost Less Contingencies \$ 40,000.00			
a. LSBP Funds Requested 12.5 %		\$ 5,000.00			
b. County Funds Requested 87.5 %		\$ 35,000.00			
Type Funds Contributed →		Total Estimate Cost of Project \$ 480,000.00			
Construction will be by: Contract <input checked="" type="checkbox"/>		County Forces <input type="checkbox"/>			
Use Supplemental Sheet and/or maps if needed to provide complete data.					
Is there an existing Railroad Grade Crossing	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
<b>FOR STATE AID USE</b>	<b>Review Type</b>	<b>Date</b>			
<b>ONLY:</b>	Preliminary Review	<u>TV</u>			
	Recommended Approval	<u>ST</u>			
	Approved	<u>HY</u>			
	Funds Record	<u>CE</u>			
	Letter to Board	<u>ST</u>			
	Programmed				
		District Engineer			
		State Aid Engineer			
		Auditor			
		District Engineer			

Harry Lee James, P.E.  
State Aid Engineer  
P.O. Box 1850  
Jackson, Mississippi 39215  
Phone (601) 359-7150



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mail@osarc.ms.gov

December 17, 2025

Board of Supervisors  
Oktibbeha County  
101 East Main Street  
Starkville, MS 39759

Members of the Board

RE:  State Aid  LSBP  
 Bridge Replacement  APL  
 STP  (Other)

PROJECT NO. LSBP-53(23)  
ROAD NAME: A. W. Williams Road  
COUNTY: Oktibbeha County

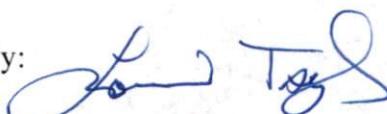
This is to advise you that the program for the referenced project has been:

Approved - See attached program  
 Dis-Approved  
 Canceled  
 Revised

Should you have any questions concerning this action or desire further information,  
do not hesitate to contact this division.

Sincerely,  
Harry Lee James, P.E.  
State Aid Engineer

By:



Lonnie Taylor, P. E.  
District Engineer

Attachment

pc: Mr. Clyde Pritchard, County Engineer  
County Project File via Harry Lee James

LSBP	Program for	Oktibbeha	County	3	Districts
PROJECT PRIORITY NO.			Specifications Year Use (Check one)		
			<input type="checkbox"/> 2004 <input checked="" type="checkbox"/> 2024		

1. Project No	<u>LSBP-53(23)</u>				
2. Road Name	A.W. Williams Road -Bridge SA53-107				
3. Design Classification	Rural <input checked="" type="checkbox"/>	Urban <input type="checkbox"/>	Collector <input type="checkbox"/>	Local <input checked="" type="checkbox"/>	
Federal Route No					
4. Project Termini	Beginning at the intersection of AW Williams Rd & Douglasstown Rd, thence Northerly & Easterly along CL of AW Williams Rd 0.42 Mi. to the BOP, thence 650 feet North along the CL to the termini. All in Sec 2, T19N, R12E				
5. Project Length	0.12 miles				
6. Character of Work	Bridge and approaches				

7. Design Data						
a. Traffic Count (How Determined)	estimated					
Current ADT <u>25</u>	VPD	Design Year ADT	VPD	Truck %	5	
Traffic Count Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Rolling <input checked="" type="checkbox"/>	Attach Supplemental Sheet		
Terrain Level	Level <input type="checkbox"/>	Proposed	Design Speed <u>30</u>	MPH		
ROW Existing <u>60</u>	Ft	120	Ft			
Proposed Roadway Crown Width <u>26</u>			Ft			
Surface Type & Width Existing <u>DBST 20</u>			Ft			
Proposed <u>DBST-20</u>			Ft			
<u>TEMP. GRAVEL</u>						

8. Bridges						
a. Structure No(s)	<u>SA53-0107</u>					Remain in Place <input type="checkbox"/>
b. Structure No(s)						Remain in Place <input type="checkbox"/>
9.						
a. Mississippi House Legislative District <u>36</u>						
b. Mississippi Senate Legislative District <u>15</u>						

10. Project Estimated Construction Cost including Contingencies		\$ <u>357,500.00</u>
a. LSBP Funds Requested	%	\$
b. County Funds Requested	<u>100</u> %	\$ <u>357,500.00</u>
Type Funds Contributed →	%	\$
Engineering Cost <u>12</u> %	Construction Cost Less Contingencies	\$ <u>39,000.00</u>
a. LSBP Funds Requested <u>12.82</u> %	\$ <u>5,000.00</u>	
b. County Funds Requested <u>87.18</u> %	\$ <u>34,000.00</u>	

Type Funds Contributed →	Total Estimate Cost of Project	\$ <u>396,500.00</u>
Construction will be by:	Contract <input checked="" type="checkbox"/>	County Forces <input type="checkbox"/>
Use Supplemental Sheet and/or maps if needed to provide complete data.		

Is there an existing Railroad Grade Crossing Yes  No

<b>FOR STATE AID USE</b>	<b>Review Type</b>	<b>Date</b>
<u>ONLY:</u>	Preliminary Review	<u>11-21-25</u>
	Recommended Approval	<u>12-2-25</u>
	Approved	<u>12-3-25</u>
	Funds Record	<u>12/8/25</u>
	Letter to Board	<u>12-17-25</u>
	Programmed	

Harry Lee James, P.E.  
State Aid Engineer  
P.O. Box 1850  
Jackson, Mississippi 39215  
Phone (601) 359-7150



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mail@osarc.ms.gov

December 17, 2025

Board of Supervisors  
Oktibbeha County  
101 East Main Street  
Starkville, MS 39759

Members of the Board

RE:  State Aid  LSBP  
 Bridge Replacement  APL  
 STP  (Other)

PROJECT NO. LSBP-53(24)  
ROAD NAME: Butler Road  
COUNTY: Oktibbeha County

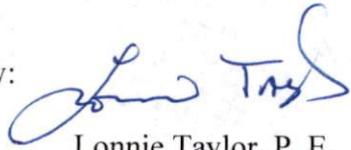
This is to advise you that the program for the referenced project has been:

Approved - See attached program  
 Dis-Approved  
 Canceled  
 Revised

Should you have any questions concerning this action or desire further information,  
do not hesitate to contact this division.

Sincerely,  
Harry Lee James, P.E.  
State Aid Engineer

By:



Lonnie Taylor, P. E.  
District Engineer

Attachment

pc: Mr. Clyde Pritchard, County Engineer  
County Project File via Harry Lee James

LSBP	Program for	Oktibbeha	County	2	Districts
PROJECT PRIORITY NO.			Specifications Year Use (Check one)		
			<input type="checkbox"/> 2004 <input checked="" type="checkbox"/> 2024		

1. Project No	<u>LSBP-53(24)</u>				
2. Road Name	Butler Road - Bridge SA53-132				
3. Design Classification	Rural <input checked="" type="checkbox"/>	Urban <input type="checkbox"/>	Collector <input type="checkbox"/>	Local <input checked="" type="checkbox"/>	
Federal Route No					
4. Project Termini	Beginning at the intersection of Rockhill Rd & Butler Rd, thence East along the CL of Butler Rd 0.57 Mi. to the BOP, thence 650 feet East along the CL to the termini. In Sec 14&23, T19N, R14E				
5. Project Length	0.12 miles				
6. Character of Work	BRIDGE & APPROACHES				

7. Design Data						
a. Traffic Count (How Determined)	estimated					
Current ADT <u>50</u>	VPD	Design Year ADT	VPD	Truck %	5	
Traffic Count Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		Attach Supplemental Sheet		
Terrain Level	Level <input type="checkbox"/>	Rolling <input checked="" type="checkbox"/>	Proposed	Design Speed <u>30</u>	MPH	
ROW Existing <u>60</u>	Ft			<u>120</u>	Ft	
Proposed Roadway Crown Width	<u>26</u>				Ft	
Surface Type & Width	Existing <u>DBST 20</u>				Ft	
	Proposed <u>DBST 20</u>				Ft	
				<i>Temp. Gravel</i>		

8. Bridges						
a. Structure No(s)	<u>SA53-0132</u>					Remain in Place <input type="checkbox"/>
b. Structure No(s)						Remain in Place <input type="checkbox"/>

9.	a. Mississippi House Legislative District <u>38</u>	b. Mississippi Senate Legislative District <u>16</u>				
----	---	--	--	--	--	--

10. Project Estimated Construction Cost including Contingencies		\$ <u>412,500.00</u>
a. LSBP Funds Requested	%	\$
b. County Funds Requested	<u>100</u> %	\$ <u>412,500.00</u>

Type Funds Contributed →			\$
--------------------------	--	--	----

Engineering Cost <u>12</u> %	Construction Cost Less Contingencies	\$ <u>37,500.00</u>
a. LSBP Funds Requested <u>13.33</u> %	\$ <u>5,000.00</u>	
b. County Funds Requested <u>86.67</u> %	\$ <u>32,500.00</u>	

Type Funds Contributed →	Total Estimate Cost of Project	\$ <u>450,000.00</u>
Construction will be by: Contract <input checked="" type="checkbox"/>	County Forces <input type="checkbox"/>	

Use Supplemental Sheet and/or maps if needed to provide complete data.

Is there an existing Railroad Grade Crossing Yes  No

<b>FOR STATE AID USE</b>	<b>Review Type</b>	<b>Date</b>
<b>ONLY:</b>	Preliminary Review	<i>TV</i>
	Recommended Approval	<i>PT</i>
	Approved	<i>PT</i>
	Funds Record	<i>PT</i>
	Letter to Board	<i>PT</i>
	Programmed	<i>PT</i>
		<i>11-24-25</i>
		<i>12-2-25</i>
		<i>12-3-25</i>
		<i>12/5/25</i>
		<i>12-17-25</i>

Harry Lee James, P.E.  
State Aid Engineer  
P.O. Box 1850  
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mail@osarc.ms.gov

December 17, 2025

Board of Supervisors  
Oktibbeha County  
101 East Main Street  
Starkville, MS 39759

Members of the Board

RE:  State Aid  LSBP  
 Bridge Replacement  APL  
 STP  (Other)

PROJECT NO. LSBP-53(25)  
ROAD NAME: Red Bank Road  
COUNTY: Oktibbeha County

This is to advise you that the program for the referenced project has been:

Approved - See attached program  
 Dis-Approved  
 Canceled  
 Revised

Should you have any questions concerning this action or desire further information,  
do not hesitate to contact this division.

Sincerely,  
Harry Lee James, P.E.  
State Aid Engineer

By:   
Lonnie Taylor, P. E.  
District Engineer

Attachment

pc: Mr. Clyde Pritchard, County Engineer  
County Project File via Harry Lee James

LSBP	Program for	Oktibbeha	County	4	Districts
PROJECT PRIORITY NO.			Specifications Year Use (Check one)		
<u>LSBP-53(25)</u>			<input type="checkbox"/> 2004 <input checked="" type="checkbox"/> 2024		
1. Project No	Red Bank Road - Bridge SA53-003				
2. Road Name	Red Bank Road - Bridge SA53-003				
3. Design Classification	Rural <input checked="" type="checkbox"/>	Urban <input type="checkbox"/>	Collector <input type="checkbox"/>	Local <input checked="" type="checkbox"/>	
Federal Route No					
4. Project Termini	Beginning at the intersection of Red Bank Rd & Sturgis-Maben Rd, thence West 0.27 miles along the ce of Red Bank Rd to the BOP, thence 650 feet East along the centerline to the termini. All in Sec 8, T17N, R12E				
5. Project Length	0.12 miles				
6. Character of Work	Bridge and approaches				
7. Design Data					
a. Traffic Count (How Determined)	estimated				
Current ADT 10	VPD	Design Year ADT	VPD	Truck %	5
Traffic Count Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Attach Supplemental Sheet		
Terrain Level	Level <input type="checkbox"/>	Rolling <input checked="" type="checkbox"/>	Design Speed 30	MPH	
ROW Existing 60	Ft	Proposed	120	Ft	
Proposed Roadway Crown Width 26				Ft	
Surface Type & Width Existing Gravel 20				Ft	
Proposed Gravel 20				Ft	
8. Bridges					
a. Structure No(s) <u>SAS3-003</u>	Remain in Place <input type="checkbox"/>				
b. Structure No(s)	Remain in Place <input type="checkbox"/>				
9.					
a. Mississippi House Legislative District 35					
b. Mississippi Senate Legislative District 15					
10. Project Estimated Construction Cost including Contingencies					
			\$ 440,000.00		
a. LSBP Funds Requested		%	\$		
b. County Funds Requested 100		%	\$ 440,000.00		
Type Funds Contributed →		%	\$		
Engineering Cost 12 %	Construction Cost Less Contingencies \$ 40,000.00				
a. LSBP Funds Requested 12.5 %		%	\$ 5,000.00		
b. County Funds Requested 87.5 %		%	\$ 35,000.00		
Type Funds Contributed →			\$ 480,000.00		
Construction will be by: Contract <input checked="" type="checkbox"/>	Total Estimate Cost of Project				
Use Supplemental Sheet and/or maps if needed to provide complete data.					
Is there an existing Railroad Grade Crossing	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>			
FOR STATE AID USE					
<u>ONLY:</u>	Review Type	Date			
	Preliminary Review	<u>11-24-25</u>			
	Recommended Approval	<u>12-2-25</u>			
	Approved	<u>12-3-25</u>			
	Funds Record	<u>12/5/25</u>			
	Letter to Board	<u>12-17-25</u>			
	Programmed				

# AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Department:** County Administrator

**Subject:** Recommendation of Award for IFB 20251125001 (New Motor Grader) to Thompson Machinery

**Request:** Award contract to Thompson Machinery for one (1) New Caterpillar 140 Motor Grader.

**Background:** The County solicited sealed bids for the purchase of a new motor grader to support Road Department operations. Bids were received from Stribling Equipment (John Deere) and Thompson Machinery (Caterpillar).

**Summary:** The Procurement Office recommends awarding the contract to Thompson Machinery as the "Lowest and Best" bid, despite a higher base price than the competitor.

- **Thompson Machinery (Caterpillar 140):** \$313,419.40
- **Stribling Equipment (John Deere 670):** \$278,583.40

## Justification for "Lowest and Best" Determination:

1. **Lower Total Life-Cycle Cost:** Independent market valuation indicates the Caterpillar unit retains significantly higher resale value (approx. \$47,000 advantage), resulting in a lower net cost of ownership to the taxpayer.
2. **Delivery Timeline:** Thompson guarantees delivery within 30 days, meeting immediate operational needs. The competitor estimated 90-120 days, which would incur rental costs or deferred maintenance.
3. **Performance:** The Caterpillar unit offers a heavier operating weight (37,420 lbs), providing superior traction and durability.

## Fiscal Impact:

- **Total Contract Award:** \$321,239.40

**Action Required:** Award the bid to Thompson Machinery as the "lowest and best" bidder.



# RESOLUTION OF THE OKTIBBEHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. RS-20260105-\_\_\_\_\_

## **AWARDING BID FOR ONE (1) NEW MOTOR GRADER TO THOMPSON MACHINERY AND AUTHORIZING PURCHASE OF OPTIONAL EXTENDED WARRANTY**

**WHEREAS**, the Oktibbeha County Board of Supervisors previously authorized the advertisement for bids for the purchase of one (1) New Motor Grader to support the operations of the Oktibbeha County Road Department; and

**WHEREAS**, sealed bids were received and publicly opened on December 11, 2025, in accordance with Mississippi law; and

**WHEREAS**, Stribling Equipment submitted a base bid of \$278,583.40 for a John Deere 670 P-Tier Motor Grader, and Thompson Machinery submitted a base bid of \$313,419.40 for a Caterpillar 140 Motor Grader; and

**WHEREAS**, Miss. Code Ann. § 31-7-13(d)(i) authorizes the governing authority to accept a bid other than the lowest bid actually submitted if it determines that another bid represents the "lowest and best" bid based on detailed calculations and a narrative summary; and

**WHEREAS**, the Board has reviewed the bids, specifications, and supporting documentation and has determined that the bid from Thompson Machinery represents the lowest and best bid for Oktibbeha County based on the following findings of fact:

- 1. Lower Total Life-Cycle Cost (Net Cost of Ownership):** Independent third-party market valuation data (Rouse Services) indicates a significant disparity in the residual resale value of the proposed equipment. The average auction value for a 3-year-old Caterpillar 140 is approximately \$141,005, compared to \$93,658 for the John Deere 670. The County projects recovering approximately **\$47,347 more** upon disposal of the Caterpillar unit. This projected revenue recovery exceeds the initial difference in purchase price, resulting in a lower net cost to the taxpayer over the life of the asset.
- 2. Operational Efficiency and Delivery Timeline:** The Road Department has an immediate operational need for this machinery. Thompson Machinery has guaranteed delivery within **30 days** of order, whereas the Stribling Equipment bid specifies a delivery timeline of **90-120 days**. A delay of 3-4 months would necessitate equipment

rental costs (estimated at \$5,000/month) or deferred maintenance, resulting in indirect costs that further validate the higher bid.

3. **Productivity and Durability (Operating Weight):** Based on the technical specifications submitted, the Caterpillar 140 has a heavier base operating weight (**37,420 lbs**) compared to the John Deere 670 P-Tier (**35,275 lbs**). This additional **2,145 lbs** provides superior traction and blade down-pressure, enhancing productivity per pass and durability.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Oktibbeha County, Mississippi, that:

1. The bid from **Thompson Machinery** for one (1) New Caterpillar 140 Motor Grader is hereby accepted and awarded as the "Lowest and Best" bid for the reasons stated above.
2. The Board further authorizes the purchase of the optional **7-Year/7,000-Hour Extended Warranty** offered by Thompson Machinery at a cost of **\$7,820.00** to mitigate future repair liability and protect the County's investment.
3. The County Administrator and Purchase Clerk are hereby authorized to issue a Purchase Order to Thompson Machinery in the total amount of **\$321,239.40**.

On motion duly made, seconded and carried, this Resolution was passed and adopted by The Motion to approve the foregoing resolution was made by Supervisor \_\_\_\_\_ and seconded by Supervisor \_\_\_\_\_, and the following vote was recorded:

Supervisor C. Ben Carver: \_\_\_\_\_

Supervisor Orlando Trainer: \_\_\_\_\_

Supervisor Marvell Howard \_\_\_\_\_

Supervisor Pattie Little: \_\_\_\_\_

Supervisor Joe Williams: \_\_\_\_\_

**SO RESOLVED**, this the 5<sup>th</sup> day of January, 2026.

---

**MARVELL HOWARD, PRESIDENT  
BOARD OF SUPERVISORS OF  
OKTIBBEHA COUNTY, MISSISSIPPI**

ATTEST:

---

Sharon Livingston, Clerk of the Board



# Oktibbeha County

## BOARD OF SUPERVISORS

Supervisors  
Marvell Howard  
Joe Williams  
Orlando Trainer  
Patricia Little  
Ben Carver

P.O. Box 80285  
Starkville, MS 39759

Wayne Carpenter  
County Administrator  
wcarpenter@gpdd.com  
PHONE (662) 323-1520  
FAX (662) 338-1065

January 5, 2026

Mr. Slade Fancher  
Thompson Machinery  
3199 South Frontage Road Columbus, MS 39701

RE: NOTICE OF INTENT TO AWARD IFB 20251125001 – Purchase of One (1) New Motor Grader

Dear Mr. Fancher:

This letter serves as official notification that the Oktibbeha County Board of Supervisors, during its meeting on December 15, 2025, approved the award of the above-referenced contract to Thompson Machinery.

The Board has determined that your bid represents the "Lowest and Best" bid for Oktibbeha County based on life-cycle costing, delivery timeline, and technical specifications.

The award is structured as follows:

1. Base Bid (New Caterpillar 140): \$313,419.40

**Next Steps:** Please coordinate immediately with the County Purchase Clerk to generate the formal Purchase Order. As indicated in your bid, we anticipate delivery of the unit within thirty (30) days of receipt of the Purchase Order.

Sincerely,

Sincerely,

A handwritten signature in black ink, appearing to read "Wayne Carpenter".

Wayne Carpenter, County Administrator  
*Board of Supervisors*  
*Oktibbeha County, MS*

We are an equal opportunity provider.

108 West Main Street • Starkville, Mississippi 39759  
[www.oktibbehacountyms.ms.gov](http://www.oktibbehacountyms.ms.gov)



# Oktibbeha County

## BOARD OF SUPERVISORS

### Supervisors

Marvell Howard  
Joe Williams  
Orlando Trainer  
Patricia Little  
Ben Carver

P.O. Box 80285  
Starkville, MS 39759

Wayne Carpenter  
County Administrator  
wcarpenter@gtpdd.com  
PHONE (662) 323-1520  
FAX (662) 338-1065

January 5, 2026

Ms. Ashley Stevens Stribling Equipment, LLC  
4679 South Frontage Road  
Columbus, MS 39701

RE: Notification of Award Decision IFB 20251125001 – Purchase of One (1) New Motor Grader

Dear Ms. Stevens:

Thank you for submitting a bid for the Oktibbeha County New Motor Grader solicitation. We appreciate the time and effort your team put into preparing your response.

This letter serves as notification that the Oktibbeha County Board of Supervisors has completed its review of all bids received. While your bid was the lowest in terms of initial base price, Miss. Code Ann. § 31-7-13(d)(i) authorizes the Board to consider "life-cycle costing," "total cost bids," and other relevant provisions to determine the "lowest and best" bid.

After a thorough review, the Board has determined that another vendor offered the lowest and best bid for the County at this time. This determination was based on specific factors including:

1. Life-Cycle Costing: Projected residual resale value that lowers the net cost of ownership over the life of the asset.
2. Delivery Timeline: The selected vendor guaranteed a 30-day delivery versus the 90-120 day timeline in your proposal, addressing an urgent operational need for the County.

We value your interest in doing business with Oktibbeha County and encourage you to participate in future solicitations.

Sincerely,

A handwritten signature in black ink, appearing to read "Wayne Carpenter".

Wayne Carpenter, County Administrator  
**Board of Supervisors**  
**Oktibbeha County, MS**

We are an equal opportunity provider.

# AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Department:** County Administrator

**Subject:** Approval of Equipment Service Agreement Renewal for Justice Court (Advantage Business Systems)

**Request:** Renew annual service agreement for Copystar CS-4002i copier.

**Background:** The Justice Court has submitted a request to renew the annual service agreement with Advantage Business Systems for the maintenance of their Copystar CS-4002i copier system (SN# VFC8800203). This renewal ensures continued operational support for court administration.

## **Summary:**

- **Vendor:** Advantage Business Systems
- **Equipment:** Copystar CS-4002i (SN# VFC8800203), Reversing Doc Processor, Stand.
- **Coverage:** Maintenance, parts, labor, travel, drum, and toner (paper and staples excluded).
- **Term:** Twelve (12) months, effective from January 2, 2026, through January 1, 2027.
- **Cost:** \$75.00 per month base fee (\$900.00 annually) plus \$0.01 per black & white copy.

**Fiscal Impact:** Funds are available in the Justice Court annual budget.

**Action Required:** Approve the Equipment Service Agreement renewal with Advantage Business Systems for the Justice Court and authorize the Board President to sign the necessary documents.

113 N. Front Street

Winona, MS 38967

662-283-2114

December 19, 2025

Oktibbeha County Justice Court  
P O Box 80285  
Starkville, MS 39759



Attached are two service agreement renewals for the next year.

Please sign and return in the self-addressed stamped envelope.

You keep one for your records.

If at any time you want to upgrade to a newer machine, don't hesitate to call.

Sincerely,



Betty Boone  
Advantage Business Systems

Encl. renewal & envelope



113 N. Front Street

Winona, MS 38967

662-283-2114

## EQUIPMENT SERVICE AGREEMENT Renewal

December 19, 2025

Customer: Oktibbeha County Justice Court  
P O Box 80285 104 Felix Long St.  
Starkville, MS 39759

Manufacturer/Model: Copystar CS-4002i SN#VFC8800203; DP-7100 Reversing Doc Processor  
SN#V9A6600497; Stand

I. Customer shall:

- a. **Pay Advantage Business Systems for the service of equipment a monthly fee of \$75.00 and \$0.01 for B/W copies.** This includes all parts, labor, toner, and travel. Paper and staples are not included.
- b. Use reasonable care in safeguarding the equipment and shall not make changes or remove the equipment from the assigned location without prior approval from Advantage Business Systems.

II. Advantage Business Systems shall:

- a. Cause the equipment to be installed at the above location with proper training in the operation of the equipment to customer's employees.
- b. Furnish all parts, labor, toner, drum, and travel.
- c. Maintain the equipment in good working order and make all necessary repairs during normal business hours, Mon – Fri., 8am-5pm, provided, however, that customer will pay for the cost of labor and repair parts where such repairs were made necessary by the negligence or willful act of the customer or customer's employees.

III. Advantage Business Systems shall not:

- a. Be responsible for risk of loss or damage to the equipment caused by fire, wind storm, lightning, sprinkler leakage, water damage, explosion, smoke and smudge, aircraft and motor vehicle damage, earthquake, collapse of building or structure, an act of God, strikes, riots, or civil commotion.

IV. a. This agreement shall become effective on the date listed above and shall continue in effect for a period of **twelve** months beginning 1/2/26 and ending 1/1/27.

Customer Signature:

Advantage Business Systems

113 N. Front Street

Winona, MS 38967

By: \_\_\_\_\_

By: Betty Boone

Date: \_\_\_\_\_

Date: 12-19-2025



113 N. Front Street

Winona, MS 38967

662-283-2114

## EQUIPMENT SERVICE AGREEMENT Renewal

December 19, 2025

Customer: Oktibbeha County Justice Court  
P O Box 80285 104 Felix Long St.  
Starkville, MS 39759

Manufacturer/Model: Copystar CS-4002i SN#VFC8800203; DP-7100 Reversing Doc Processor  
SN#V9A6600497; Stand

I. Customer shall:

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- b. Furnish all parts, labor, toner, drum, and travel.
- c. Maintain the equipment in good working order and make all necessary repairs during normal business hours, Mon – Fri., 8am-5pm, provided, however, that customer will pay for the cost of labor and repair parts where such repairs were made necessary by the negligence or willful act of the customer or customer's employees.

III. Advantage Business Systems shall not:

- a. Be responsible for risk of loss or damage to the equipment caused by fire, wind storm, lightning, sprinkler leakage, water damage, explosion, smoke and smudge, aircraft and motor vehicle damage, earthquake, collapse of building or structure, an act of God, strikes, riots, or civil commotion.
- a. This agreement shall become effective on the date listed above and shall continue in effect for a period of **twelve** months beginning 1/2/26 and ending 1/1/27.

Customer Signature:

Advantage Business Systems  
113 N. Front Street  
Winona, MS 38967

By: \_\_\_\_\_

By: Betty Boone

Date: \_\_\_\_\_

Date: 12-19-2025

# AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Department:** County Administrator

**Subject:** Contract Amendment: Precision Communications (Emergency Siren Project) - Partial Payment & Extension

**Request:** Authorize a contract amendment for partial payment for stored materials and a timeline extension.

**Background:** The County is currently in the process of installing new emergency sirens across various districts. The project is currently experiencing a delay due to a pending MEMA/FEMA environmental and historical review required for three specific location changes (Sturgis, Adaton, and East Fire Department).

**Summary:** The original contract with Precision Communications was structured as a "lump-sum" payment upon project completion. However, because the completion is delayed by external regulatory reviews, the vendor has requested a contract amendment to:

1. **Partial Payment:** Allow for the payment of equipment and materials already purchased, delivered, and secured by the vendor for the project. The invoice for these stored materials (Invoice #21723) totals \$185,845.00.
2. **Extension:** Grant a timeline extension for project completion to account for the duration of the MEMA/FEMA review process.

The County Administrator and Emergency Management Director have verified that the materials are on-site and secured.

**Fiscal Impact:** \$185,845.00. These funds are already allocated within the project budget (Grant Funded).

**Action Required:** 1. Authorize the Board President to execute a contract amendment with Precision Communications to allow for partial payments for stored materials and to extend the project completion deadline. 2. Approve the payment of Invoice #21723 in the amount of \$185,845.00.

**STATE OF MISSISSIPPI COUNTY OF OKTIBBEHA**

**FIRST AMENDMENT TO AGREEMENT FOR EMERGENCY OUTDOORS MASS  
NOTIFICATION WARNING SYSTEM**

**THIS FIRST AMENDMENT** is made and entered into this the \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between **OKTIBBEHA COUNTY, MISSISSIPPI** (hereinafter "County") and **PRECISION COMMUNICATIONS** (hereinafter "Contractor").

**WITNESSETH:**

**WHEREAS**, the County and Contractor entered into that certain Agreement dated October 6, 2025 (the "Original Agreement"), for the purchase and installation of an emergency outdoor mass notification warning system; and

**WHEREAS**, the project has experienced unforeseen delays due to required modifications of siren installation sites (Sturgis FD, Adaton FD, and East FD) which necessitate federal review and approval by MEMA/FEMA, a process outside the control of the Contractor; and

**WHEREAS**, the Contractor has already purchased and secured the necessary equipment for the project in good faith; and

**WHEREAS**, the parties desire to amend the Original Agreement to allow for payment of said equipment and to extend the performance timeline to accommodate the regulatory review process.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the parties agree to amend the Original Agreement as follows:

**1. AMENDMENT TO SECTION 3 (TIMELINE FOR PERFORMANCE).** Section 3 of the Original Agreement is hereby amended to read as follows:

"All work under this Agreement, including the submission of final invoices, shall be completed no later than **ninety (90) days following the date of written notification from the County to the Contractor that the Federal Emergency Management Agency (FEMA) has approved the siren location changes**, unless further extended by written agreement of the parties."

**2. AMENDMENT TO SECTION 4 (PAYMENT TERMS).** Section 4 of the Original Agreement is hereby amended to authorize a partial payment for stored materials. The revised section shall read:

"The County shall pay the Contractor as follows: **A. Partial Payment for Equipment:** The County shall pay the sum of **One Hundred Eighty-Five Thousand, Eight Hundred Forty-Five Dollars and Zero Cents (\$185,845.00)** upon execution of this Amendment for the equipment and materials verified as purchased and in the Contractor's possession, as detailed in Invoice #21723. **B. Final Payment:** The remaining balance of **Sixty Thousand, Eight Hundred**

**Twenty-Five Dollars and Zero Cents (\$60,825.00)** shall be paid only after all work has been fully completed, installation is finished, the system is successfully tested, and the work is formally accepted by the Oktibbeha County EMA Director."

**3. RATIFICATION.** All other terms, conditions, and provisions of the Original Agreement not specifically amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties have executed this First Amendment as of the date first written above.

**OKTIBBEHA COUNTY, MISSISSIPPI**

---

**Marvell Howard**, President Board of Supervisors

**ATTEST:**

---

**Sharon Livingston**, Chancery Clerk

**PRECISION COMMUNICATIONS**

---

**Authorized Signature**

---

**Printed Name and Title**



P.O. Box 298  
Amory, MS 38821  
Phone: 662-256-3118  
Email: [precisioncommunicationsinc@gmail.com](mailto:precisioncommunicationsinc@gmail.com)

# INVOICE

**BILL TO:**  
OKTIBBEHA COUNTY BOARD OF SUPERVISORS  
PO BOX 80285  
STARKVILLE, MS 39759

Invoice No: 21723  
Date: 12/18/2025  
Terms: Net 30  
Due Date: 01/17/2026

Detach top portion and send with payment

P.O. No.

DESCRIPTION	QTY	RATE	AMOUNT
01-1486011-04 VORTEXR4 WHELEN SIREN, 129 DBC ROTATING OUTDOOR WARNING SIREN SYSTEM CONSISTS OF A TWO COMPARTMENT NATURAL FINISH ALUMINUM CABINET. UPPER COMPARTMENT CONSISTS OF THE FOLLOWING ELECTRONIC COMPONENTS: TONE ONLY POWER AMPLIFIERS, ELECTRONIC SIREN CONTROLLER, TONE GENERATOR, TIMER, LOCAL CONTROL PUSH BUTTONS, 5 AMP TEMPERATURE COMPENSATED BATTERY CHARGER, SI TEST AND ROTOR RELAY CONTROL. LOWER COMPARTMENT: TWO 12VDC HEAVY DUTY LEAD CALCIUM BATTERIES AND LIGHTNING ARRESTOR.	6	21,530.50	129,183.00T
SIX STANDARD PUBLIC WARNING TONES AVAILABLE: WALL, WHOOP, ATTACK, HI-LO, ALERT, AIRHORN. ALTERNATE TONE SET FOR INDUSTRIAL APPLICATIONS AVAILABLE.			
01-1418319-03 C2030NV TWO-WAY 10 DIGIT DTMF NARROW BAND VHF 144-174 MHZ RADIO OPTION, INCLUDES RADIO WITH INTERFACE, RADIO TO ANTENNA LIGHTNING ARRESTOR CABLE, ANTENNA LIGHTNING ARRESTOR, 35' OF RG58 ANTENNA CABLE AND 3 DB GAIN OMNI-DIRECTIONAL 144-174 MHZ ANTENNA	6	2,295.00	13,770.00T
PTB SPEAKER POLE TOP BRACKET 01-0411446-00	6	1,105.00	6,630.00T
24MHD EXIDE BATTERY	12	198.00	2,376.00T

10000477: ZNSHINE 405W BLACK/BLACK 30MM	6	3,285.00	19,710.00T
10000279: GENERAL SPECIALTIES CUSTOM UPGRADE FOR			
PRECISION COMMUNICATIONS ONLY			
9110048: GENERAL SPECIALTIES SOP-X - SIDE OF POLE MOUNT			
FOR SIZE D MODULE			
10000412: MORNINGSTAR SUNSAVER 20A PWM SL-20L-24V			
CHARGE CONTROLLER			
9991054 4 STAR SOLAR MC4 10AWG-PV WIRE 100' CABLE			
EXTENSION			
 55 FOOT CLASS 2 POLE	6	1,260.00	7,560.00T
BR-6333 VHF DIRECTIONAL ANTENNA	6	186.00	1,116.00T
SHIPPING/FREIGHT CHARGES	1	5,500.00	5,500.00T
LABOR TO INSTALL ABOVE EQUIPMENT AND TEST ALL COMPLETE	0	60,825.00	0.00T

We appreciate your business. Please call 1-800-737-7357  
with any questions.

Subtotal	185,845.00
Sales Tax	0.00
Total	185,845.00
Payments/Credit	
<b>BALANCE DUE</b>	<b>\$185,845.00</b>



Wayne Carpenter &lt;wcarpenter@oktibbeha.ms.gov&gt;

**Re: Oktibbeha County Siren Project**

1 message

**David Butts** <david.butts.precision@gmail.com>

Thu, Dec 18, 2025 at 10:11 AM

To: Wayne Carpenter &lt;wcarpenter@oktibbeha.ms.gov&gt;

Cc: Connor Maynard &lt;connor@oktibbehaeoc.org&gt;, Precision Communications Inc

&lt;precisioncommunicationsinc@gmail.com&gt;, Jim Coggin &lt;Jimcoggin@comcast.net&gt;, Jarvis Boyd &lt;jarvis@oktibbehaeoc.org&gt;

Hello Wayne,

It was a pleasure speaking with you this morning.

As we discussed, the siren installation has been postponed due to the relocation of three sirens. Precision was prepared to install the system this week. We have encountered similar relocations in the past, which can take several weeks to be approved. Precision is requesting two things due to this delay:

- 1) We respectfully request that the county approve payment on the equipment you currently possess. (I have included an invoice with equipment we know you have.) We are holding back all labor until after such time we can install the system. We are only requesting payment on equipment at this time.
- 2) In the bid specifications, there was a deadline to have the system installed and operational before the end of March. We would like to request an extension on this deadline, should the delay approach this date.

Thank you for your consideration in these matters and please feel free to call me if you have any questions.

Thank you,

*David Butts  
Dealer Channel Manager*

**Precision Communications Inc.**

**Premiere Dealer**

Cell: 205-456-8085

*david.butts.precision@gmail.com*

On Dec 12, 2025, at 2:43 PM, Jarvis Boyd <

**Good Afternoon David,**

I hope all is well with you. As of right now we have submitted the changes for the three locations: Sturgis FD, Adaton FD, and East FD. MEMA has informed me that we need to pause this project for now until we get the go ahead from FEMA to move forward. As soon as I hear something from them I will get back with you.

My apologies for any inconvenience this may have caused.

--  
Best Regards,

**Jarvis Boyd, Director | MCEM | B.S.**  
Oktibbeha County Emergency Management Agency



106 W Main St., Ste. 2  
Starkville, MS 39759  
Office: 662-338-1076  
Cell: 662-418-6097  
Fax: 662-338-1077

Find us on



*"Success is to be measured not so much by the position that one has reached in life as by the obstacles which he has overcome." -Booker T. Washington-*

Notice

This email and any documents transmitted with it may contain information that is confidential or proprietary to the Oktibbeha County EOC or is subject to legal privilege and is solely for the use of the individuals or entities to whom this email was addressed or intended. If you received this message in error, please immediately notify the sender by reply email and delete the message and any attachments from your computer or other device. Any other use, retention, dissemination, forwarding, printing or copying of this email (or any portion of it) is strictly prohibited.

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**4 attachments**

# AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Department:** County Administrator

**Subject:** Approval of 2026 Annual Membership Dues for MAS Minority Caucus

**Request:** Approve payment of annual dues for participating Board members.

**Background:** The Mississippi Association of Supervisors (MAS) Minority Caucus provides a forum for supervisors to share information, participate in specialized education and networking opportunities, and address specific issues relevant to minority communities and their representatives in local government.

**Summary:** Membership in the MAS Minority Caucus is voluntary. The annual dues for the 2026 calendar year are \$1,025.00 per member. In Oktibbeha County, there are three supervisors (representing Districts 2, 3, and 5) who are eligible for membership.

Dues are paid from the Board of Supervisors' legislative/dues budget line item.

**Action Required:** Approve the payment of 2026 MAS-MC annual membership dues in the amount of \$1,025.00 each for the Supervisors requesting membership.



**TO:** MAS-MC Supervisors and County Administrators  
**FROM:** Orlando Trainer, MAS-MC Treasurer  
**DATE:** December 15, 2025  
**RE:** ***2026 Cumulative Fees for MAS-MC***

---

Dear Supervisors:

It is time for our MAS-MC Annual Membership Assessment. The assessment amount is \$1,025.00 per Supervisor, which covers all costs associated with the 2026 membership term.

We sincerely appreciate your continued participation and commitment to the Mississippi Association of Supervisors Minority Caucus (MAS-MC). Your support allows us to strengthen our collective efforts and advance our shared goals across the state.

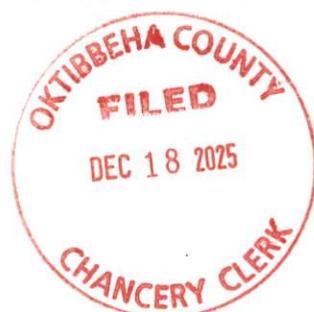
An invoice is attached for your convenience. Please remit payment at your earliest opportunity to ensure timely processing for the upcoming term. The new address for submitting payments is:

**MAS-MC**  
**ATTN: Mr. Orlando Trainer**  
**Post Office Box 1633**  
**Starkville, MS 39760**

If you have any questions regarding the invoice or payment process, please do not hesitate to contact my office. Thank you for your prompt attention and continued support.

Best regards,

Orlando Trainer  
MAS-MC Treasurer





---

Mississippi Association of Supervisors  
Minority Caucus

---

INVOICE  
DATE: December 15, 2025

---

- Board of Supervisors
- \_\_\_\_\_ County

---

**MAS-MC 2026 Annual Membership Dues**  
\$1025 per member

Member Names

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Total Dues/Fees: \$\_\_\_\_\_

Please Remit Payment To:                   **MAS-MC**  
   Attn: Mr. Orlando Trainer  
   P.O. Box 1633  
   Starkville, MS 39760

ALL FEES DUE BY: February 28, 2026

NOTE: Please do not just send a check! Please complete the invoice.

# AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Department:** County Administrator

**Subject:** Approval of Professional Services Invoices and Pay Requests

**Request:** Approve the payment of listed professional services invoices and final project pay requests.

**Summary & Background:** The following invoices for professional services and construction pay requests have been reviewed by the County Administrator and relevant department heads. They are recommended for approval and payment:

1. **Roberson Law Firm, PLLC:** \$7,425.00 (General County Legal Services through Dec 1, 2025).
2. **Butler Snow, LLP:** \$13,152.71 (Legal services for OCH Regional Medical Center transaction transition/benefits administration).
3. **Watkins, Ward and Stafford, PLLC:** \$12,000.00 (Accounting services related to the Pro Rata Road Tax Dispute with the City of Starkville).
4. **UHY Advisors, Inc.:** \$2,822.50 (Grants management and strategy session services through Dec 15, 2025).
5. **Pritchard Engineering, Inc.:** \$1,429.20 (Engineering services for White Oak Lane drainage study).
6. **Golden Triangle Development LINK:** \$2,916.00 (Reimbursement for Jones Walker legal fees regarding Northstar Industrial Park Interlocal Agreement).
7. **Burns Dirt Construction, Inc.:** \$46,585.98 (Final Pay Request No. 11 for Northstar Industrial Park Building Pad-Mass Grading project).

**Fiscal Impact:** Total amount of \$86,331.39 to be paid from the respective fund accounts (General Fund, Economic Development, and Road/Bridge Funds).

**Action Required:** Approve the payment of the professional services invoices and pay requests as presented.

# OKTIBBEHA COUNTY BOARD OF SUPERVISORS

## ITEM COVER SHEET

**MEETING DATE:** January 5, 2026 **AGENDA ITEM NO:** Board Support - Item 1

### GENERAL INFORMATION

**PRESENTER:** County Administrator

**SUBJECT:** Approval of Monthly Legal Services Invoice – Roberson Law Firm, PLLC

**AMOUNT:** \$7,425.00

**FUNDING SOURCE:** General Fund – Board Attorney Budget

### EXECUTIVE SUMMARY

The County Administration has received and reviewed the monthly invoice from the Board Attorney for professional services rendered from **December 1, 2025, through December 23, 2025.**

In accordance with the Board's commitment to fiscal responsibility and operational transparency, this summary provides an overview of the legal work performed on behalf of Oktibbeha County. To protect the County's legal position and respect attorney-client privilege, specific details regarding litigation strategy and sensitive negotiations are summarized by functional area:

#### Professional Services Breakdown by Subject

Subject Area	Total Hours	Total Cost
<b>Infrastructure &amp; Public Works:</b> (Easements, Sewer District matters)	14.0	\$3,850.00
<b>Hospital (OCH) Matters:</b> (Litigation & Jail Patient Care)	7.0	\$1,925.00
<b>Public Safety:</b> (Jail operations and City/County Jail Contract)	3.0	\$825.00
<b>Administrative &amp; Compliance:</b> (Contract reviews, MDA research)	2.0	\$550.00
<b>Risk Management:</b> (HGC Insurance claims)	1.0	\$275.00
<b>TOTAL</b>	<b>27.0</b>	<b>\$7,425.00</b>

#### Dedicated OCH Breakout

Time dedicated to hospital-related matters included litigation strategy, coordination of jail-related patient care for inmates, and legal meetings regarding ongoing litigation execution.

- **Total Hospital Time:** 7.0 Hours
- **Total Hospital Cost:** \$1,925.00

## **JUSTIFICATION**

Approval of this item ensures that the County maintains professional legal counsel necessary to navigate complex intergovernmental agreements, protect county assets in litigation, and advance critical infrastructure projects. This summary fulfills the public recording requirements while safeguarding privileged information.

## **ACTION REQUESTED**

Approve the monthly invoice from Roberson Law Firm, PLLC, in the amount of **\$7,425.00** for legal services rendered through December 23, 2025.

**STAFF RECOMMENDATION:** Approval

# ROBERSON LAW FIRM, PLLC

ATTORNEYS AT LAW

LOYD B. "Rob" ROBERSON, II  
PO Box 80265  
Starkville, MS 39760

TELEPHONE: 662-324-3810  
FACSIMILE: 662-461-8956

December 23, 2025

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## INVOICE SUMMARY

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For professional services rendered and expenses incurred through December 1, 2025 – December 23, 2025:

Professional Services \$7,425.00

**TOTAL THIS INVOICE** **\$7,425.00**

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## PROFESSIONAL SERVICES RENDERED

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Date	Atty.	Description of Service	Fee
12/1/25-12/23/25	RR	Professional services rendered	\$ 275.00
<b>BALANCE DUE THIS INVOICE</b>			<b>\$7,425.00</b>

Please return payment to:

Roberson Law Firm, PLLC  
212 E. Main Street  
Starkville, MS 36759

Thank you!

# Attorney Invoice Summaries: OCH Regional Medical Center Transaction

**For:** Oktibbeha County Board of Supervisors

**Date:** December 30, 2025

## Executive Overview

The following summaries categorize the legal services rendered regarding the strategic transaction involving OCH Regional Medical Center. These summaries are designed for public presentation (e.g., Board Packets) to provide transparency regarding expenditures while preserving attorney-client privilege and protecting sensitive operational details.

### Attorney's Note on Billing Status

Per correspondence from transaction counsel (Butler Snow LLP) dated December 30, 2025:

- A **flat fee payment** made at the transaction closing was intended to cover specific post-closing work.
- Consequently, the invoices for **September 2025** (#10494891) and **October 2025** (#10507072) reflect a **zero balance** as they were satisfied by the closing payment.
- The **November 2025** invoice (#10507088) reflects a balance due only after applying the remaining credit from that initial closing payment.

## Financial Analysis: Hours & Costs by Category

The following table summarizes the combined professional effort across all three invoices (September, October, and November 2025), categorized by the nature of the legal work performed.

Service Category	Primary Tasks	Est. Hours	Est. Value of Services
<b>Transaction Execution &amp; Closing</b>	Drafting APA amendments, funds flow management, closing binders, defeasance of bonds, conducting closing.	475.0	\$185,000
<b>Vendor Contract Management</b>	Extensive outreach to third-party vendors for consents, tracking assignments, negotiating contract assumptions.	245.0	\$88,000
<b>Employee Benefits &amp; Workforce</b>	Retirement plan terminations, medical plan runouts, participant notices, payroll transition, retention agreements.	255.0	\$112,000
<b>Regulatory &amp; Corporate Compliance</b>	Secretary of State filings, dissolution of non-profit, real estate title/deed corrections, public records review.	32.3	\$14,500
<b>TOTALS</b>		<b>1,007.3</b>	<b>\$399,500*</b>

*\*Note: The "Est. Value of Services" reflects the total billable amount before credits were applied. The actual amount payable by the County (\$13,152.71) is significantly lower due to the application of the closing flat fee credit.*

## **Invoice Summary: #10494891 (September)**

**Billing Period:** September 1, 2025 – September 30, 2025 **Total Fees & Expenses:** \$323,782.61  
**Credit Applied:** (\$323,782.61) **Balance Due:** \$0.00

**General Description of Services:** This period represented the peak of transaction activity, culminating in the final closing. Work involved intensive "all-hands" efforts to finalize agreements, secure hundreds of vendor consents, transition payroll and benefits systems, and execute the final funds flow.

### **Service Categories:**

- **Transaction Closing Execution:**
  - Finalizing the Asset Purchase Agreement (APA) amendments and all ancillary closing documents.
  - Managing the bond defeasance process and redemption notices.
  - Calculating and finalizing the complex "Flow of Funds" memorandum for wire transfers.
  - Coordinating real estate matters, including quitclaim deeds and title commitments.
- **Vendor Contract Consents:**
  - A significant large-scale project involving multiple attorneys contacting vendors (e.g., Stryker, Siemens, Canon) to secure consents for contract assignment.
  - Managing a "Consent Tracker" and data room to ensure all critical services transferred to the buyer.
- **Employee Benefits Transition:**
  - Drafting resolutions for the Board of Trustees to terminate 403(b) and medical plans.
  - Negotiating the transition of the payroll system (UKG) and handling complex forfeiture and participant loan issues.
  - preparing notices to employees regarding coverage changes and plan distributions.

### **Expenses Incurred:**

- Significant FedEx/shipping costs for closing documents, filing fees for UCC terminations and corporate filings, and travel expenses for Board meetings.

## **Invoice Summary: #10507072 (October)**

**Billing Period:** October 1, 2025 – October 31, 2025 **Total Fees & Expenses:** \$60,303.24 **Credit Applied:** (\$60,303.24) **Balance Due:** \$0.00

**General Description of Services:** Services focused on the immediate post-closing execution, regulatory filings, and the "clean-up" of transitioned items.

**Service Categories:**

- **Post-Closing Administration:**
  - Finalizing post-closing amendments and schedules.
  - Managing post-closing documentation and closing binders.
  - Reconciling bank accounts and managing cash sweep mechanisms.
- **Regulatory Compliance:**
  - Filing dissolutions and withdrawals of fictitious names with the Secretary of State.
  - Advising on public records exemptions.
- **Workforce Transition:**
  - Managing participant notices and distribution processes for terminated plans.
  - Advising on payroll reporting obligations.

**Expenses Incurred:**

- State filing fees (\$27.59 per filing), postage/shipping, and data storage media.

**Invoice Summary: #10507088 (November)**

**Billing Period:** November 1, 2025 – November 30, 2025 **Total Fees:** \$16,757.50 **Credit Applied:** (\$3,604.79) **Balance Due:** \$13,152.71

**General Description of Services:** Services transitioned to ongoing post-closing administration, specifically focusing on complex employee benefit matters and compliance notices.

**Service Categories:**

- **Benefits Administration:**
  - Detailed management of retirement plan distributions and participant loan rollovers.
  - Coordination with plan administrators regarding distribution timelines.
- **Compliance & Agreements:**
  - Reviewing and responding to notices from federal agencies (HHS).
  - Drafting amendments to the Transition Services Agreement (TSA).

**Expenses Incurred:**

- No billed expenses for this period.

**Client:** Oktibbeha County, MS  
**Matter Number:** 041351.248573  
**Billing Professional:** John J. Healy III

**Invoice Number:** 10494891  
**Invoice Date:** October 1, 2025  
**DUE UPON RECEIPT**

If paying by check, please remit payment to Butler Snow LLP at the address noted above.  
Credit card payments can be made online at <https://www.butlersnow.com/payments>.

Oktibbeha County, MS Board of Supervisors  
c/o Rob Roberson, Board Attorney  
101 East Main Street  
Starkville, MS 39759.2926

**Matter:** Strategic Options for OCH Regional Medical Center

#### INVOICE SUMMARY

For Services Rendered Through September 30, 2025

<b>TOTAL FEES FOR CURRENT PERIOD</b>	<b>\$322,295.00</b>
<b>TOTAL EXPENSES FOR CURRENT PERIOD</b>	<b>\$1,487.61</b>
<b>NET FEES AND EXPENSES</b>	<b>\$323,782.61</b>
Less Credit Applied	(\$323,782.61)
<b>TOTAL AMOUNT DUE</b>	<b>\$0.00</b>

*\*Please reference matter and invoice number(s) with payment.*

Tax I.D. 64-0331849

**Client:** Oktibbeha County, MS  
**Matter Number:** 041351.248573  
**Billing Professional:** John J. Healy III

**Invoice Number:** 10507072  
**Invoice Date:** December 16, 2025  
**DUE UPON RECEIPT**

If paying by check, please remit payment to Butler Snow LLP at the address noted above.  
Credit card payments can be made online at <https://www.butlersnow.com/payments>.

Oktibbeha County, MS Board of Supervisors  
c/o Rob Roberson, Board Attorney  
101 East Main Street  
Starkville, MS 39759.2926

**Matter:** Strategic Options for OCH Regional Medical Center

#### INVOICE SUMMARY

For Services Rendered Through October 31, 2025

<b>TOTAL FEES FOR CURRENT PERIOD</b>	<b>\$58,819.50</b>
<b>TOTAL EXPENSES FOR CURRENT PERIOD</b>	<b>\$1,483.74</b>
<b>NET FEES AND EXPENSES</b>	<b>\$60,303.24</b>
Less Credit Applied	(\$60,303.24)
<b>TOTAL AMOUNT DUE</b>	<b>\$0.00</b>

*\*Please reference matter and invoice number(s) with payment.*

Tax I.D. 64-0331849

**Client:** Oktibbeha County, MS  
**Matter Number:** 041351.248573  
**Billing Professional:** John J. Healy III

**Invoice Number:** 10507088  
**Invoice Date:** December 17, 2025

If paying by check, please remit payment to Butler Snow LLP at the address noted above.  
Credit card payments can be made online at <https://www.butlersnow.com/payments>.

Oktibbeha County, MS Board of Supervisors  
c/o Rob Roberson, Board Attorney  
101 East Main Street  
Starkville, MS 39759.2926

**Matter:** Strategic Options for OCH Regional Medical Center

#### INVOICE SUMMARY

For Services Rendered Through November 30, 2025

<b>TOTAL FEES FOR CURRENT PERIOD</b>	<b>\$16,757.50</b>
<b>TOTAL EXPENSES FOR CURRENT PERIOD</b>	<b>\$0.00</b>
<b>NET FEES AND EXPENSES</b>	<b>\$16,757.50</b>
Less Credit Applied	(\$3,604.79)
<b>TOTAL AMOUNT DUE</b>	<b>\$13,152.71</b>

*\*Please reference matter and invoice number(s) with payment.*

Tax I.D. 64-0331849

Watkins, Ward and Stafford, PLLC

Louisville Office

P.O. Box 270

3205 North Church Ave.  
Louisville, MS 39339

[www.wws.cpa](http://www.wws.cpa)

Phone: 662-773-7841

Fax: 662-773-9236

Oktibbeha County Board Of Supervisors  
C/O Emily Garrard  
P.O. Box 80285  
Starkville, MS 39759

Invoice Date: November 30, 2025  
Invoice Number: 298886  
Client ID Number: 41091

For professional services rendered for the period ending November 30, 2025

Accounting Services related to Pro Rata Road Tax Dispute With the City of Starkville	12,000.00
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Billed Time & Expenses	\$12,000.00
Discount	0.00
Surcharge	0.00
Sales Tax	0.00
Service Tax	0.00
<b>Invoice Total</b>	<b>\$12,000.00</b>

Beginning Balance	\$0.00
Invoices	12,000.00
Receipts	0.00
Adjustments	0.00
Finance Charges	0.00
<b>Amount Due</b>	<b>\$12,000.00</b>



Accounts Receivable Aging

<u>11/30/2025</u>	<u>10/31/2025</u>	<u>09/30/2025</u>	<u>08/31/2025</u>	<u>07/31/2025+</u>	<u>Total</u>
12,000.00	0.00	0.00	0.00	0.00	\$12,000.00

Finance Charges of 1.5% per month or 18% annually will be added to any balance that is 60 days past due.

To pay online via credit card or ACH, visit: <https://wwscpa.aiwyn.ai/client-portal>.

Go paperless for added convenience! Email [billing@wws.cpa](mailto:billing@wws.cpa) with your client ID and preferred email address to enroll.

Please return this portion with your payment. A 2.75% service charge applies to all credit card payments. Debit cards are not accepted.

ID: 41091 662-323-5834

Oktibbeha County Board Of Supervisors

Invoice Number:

Invoice Date:

298886

11/30/2025

Amount Due:

\$12,000.00

Amount Enclosed: \$



## Invoice

Oktibbeha County, MS  
Attn. Wayne Carpenter  
7076 Hickory Grove Road  
Starkville, MS 39759

UHY ADVISORS, INC.  
Invoice No.: 630429052  
Invoice Date: 12/17/25  
Amount: \$2,822.50  
Payment Terms: Due Upon Receipt  
Client No.: 1102006  
Billing Contact: Claire Collins  
Engagement No.: 63035537

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### 63035537 Grants Management Services

**For professional services rendered through December 15, 2025.**

Client Billable - Time

2,822.50

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Total Amount Due This Invoice	\$	<b>2,822.50</b>
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## Detailed specification

Date	Description	Hours	Rate	Amount
<b>Professional Fees:</b>				
Claire Collins:				
12/01/2025	Review Comprehensive Plan & note goals and areas to include in grant strategy session draft report	2.00	274.00	548.00
12/02/2025	Review & check on grant opportunities open or forecasted in line with comp plan & strategy session & begin drafting report	2.00	274.00	548.00
12/03/2025	Review State of MS grant programs & prepare version 1 draft of grant strategy session report	4.00	274.00	1,096.00
12/04/2025	Revise draft grant strategy session report & share with Jack Reagan for review & editing	1.00	274.00	274.00
12/08/2025	Minor revisions to draft grant strategy session report for Jack Reagan review prior to release	0.50	274.00	137.00
12/09/2025	Update grant strategy session report, & submit to County Administrator with slide deck & BUILD NOFO	0.50	274.00	137.00
<i>Claire Collins Total</i>		10.00		2,740.00
Barbara Stitt:				
11/24/2025	Admin billing Nov.	0.50	165.00	82.50
<i>Barbara Stitt Total</i>		0.50		82.50
<b>Professional Fees Total</b>				
<b>Total Amount Due This Invoice</b>				<b>\$ 2,822.50</b>

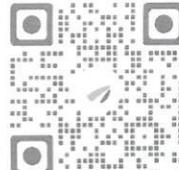
**Mailing Address for Payments:**  
UHY Advisors, Inc.  
PO Box 72217  
Cleveland, OH 44192-0002

**Contact Information:**  
Corporate Headquarters  
27725 Stansbury Blvd, Suite 385  
Farmington Hills, MI 48334  
(410) 423-4800

**ACH & Wire Instructions:**  
Company Name - UHY Advisors, Inc.  
Company Address Farmington Hills, MI  
Bank Name The Huntington National Bank  
Bank Address Columbus, OH  
Routing # - 044000024 (Wire)  
Routing # - 072403473 (ACH)  
Account # - 01383068205  
Swift Code HUNTUS33 (for international wires)

**Online Address for Payments:**  
<https://uhy.aiwyn.ai/client-portal>

**Aiwyn QR Code Payment Portal**



## Remittance information:

Please provide the following for prompt payment application:  
Invoice number(s), client number(s) and/or send your payment advice to [uhy-wires@uhy-us.com](mailto:uhy-wires@uhy-us.com)



5227 S. Frontage Rd.  
Columbus, MS 39701  
662.324.2205

## Invoice

Date  
12/17/2025

Invoice number  
18430

Job Number  
7275

To: OKTIBBEHA COUNTY BOARD OF SUPERVISORS.  
ATTN: WAYNE CARPENTER, COUNTY ADMINISTRATOR  
P. O. BOX 80285  
STARKVILLE, MS 39760

Project	Authorized by	Billing through
WHITE OAK LANE DRAINAGE	WAYNE CARPENTER	November 30, 2025
OKTIBBEHA COUNTY , MS		

ENGINEERING SERVICES - WHITE OAK LAND DRAINAGE STUDY

SUPERVISOR PATTIE LITTLE

Description	Hours / Units	Rate	Billed Amount
<b>LABOR</b>			
AUTOCAD TECHNICIAN	7.00	90.00	630.00
PRINCIPAL ENGINEER	0.50	160.00	80.00
PARTY CREW CHIEF	5.00	135.00	675.00
<b>EXPENSES</b>			
Miles	68.00	0.65	44.20
			<b>Total Invoice \$1,429.20</b>

Thank you,  
Pritchard Engineering, Inc.  
EIN #72-1395441

Clyde L. Pritchard, P.E.

**Golden Triangle Development LINK**

P.O. Box 1328  
Columbus, MS 39703  
+16623288369  
www.gtrlink.org

**INVOICE**

BILL TO  
Oktibbeha County  
Oktibbeha County Board of Supervisors  
PO Box 80285  
Starkville, MS 39759

INVOICE #	DATE	TERMS			
260686	12/11/2025	Due on receipt			
DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Oktibbeha County Reimbursement	Jones Walker Invoice #1306567	1	2,916.00	2,916.00
		SUBTOTAL			2,916.00
		TAX			0.00
		TOTAL			2,916.00
		BALANCE DUE			<b>\$2,916.00</b>





*Please Remit Payments Only To:*

201 St. Charles Avenue, 50<sup>th</sup> Floor

New Orleans, LA 70170-5100

Telephone 504.582.8000

**Payments Only:** [jwar@joneswalker.com](mailto:jwar@joneswalker.com)

**Billing Inquiries:** [creditmanager@joneswalker.com](mailto:creditmanager@joneswalker.com)

**Fed. I.D. # 72-0445111**

December 3, 2025

Golden Triangle Development Link  
Attn: Leah Upton, Director of Finance  
[lupton@gtrlink.org](mailto:lupton@gtrlink.org)  
P.O. Box 1328  
1102 Main Street  
Columbus, MS 39703

Client: 028755  
Matter: 14068104  
Invoice #: 1306567

RE: General Project Advice Oktibbeha County

Date	Initials	Description	Hours	Amount
10/07/25	RGK	Correspondence with County re resolution for impending interlocal agreement submission.	0.30	96.00
10/09/25	RGK	Correspondence with C. Pace and County re board resolution for interlocal agreement.	0.70	224.00
10/13/25	CSP	Office conference G. Krag re status of Oktibbeha County minutes approving interlocal agreement with City of Starkville for MDA grant to fund wastewater pump station project; review and provide comments to draft letter to AG Opinion Committee re same.	0.20	100.00
10/13/25	RGK	Drafted interlocal agreement letter to MS Attorney General for approval; prepared relevant agreement attachments.	1.80	576.00
10/31/25	RGK	Researched law re MS AG inquiry into Northstar Park interlocal agreement.	0.40	128.00
11/03/25	RGK	Researched law re MS AG inquiry into Northstar Park interlocal agreement.	1.20	384.00
11/04/25	RGK	Researched law re MS AG inquiry into Northstar Park interlocal agreement.	0.60	192.00
11/05/25	RGK	Researched law re MS AG inquiry into Northstar Park interlocal agreement; downloaded City minutes signature page for submission to MS AG.	0.80	256.00

<i>Date</i>	<i>Initials</i>	<i>Description</i>	<i>Hours</i>	<i>Amount</i>
11/06/25	RGK	Correspondence with MDA and MS AG re Northstar Park interlocal agreement.	1.40	448.00
11/24/25	RGK	Correspondence with City of Starkville and MS AG re Northstar Park interlocal agreement.	0.20	64.00
11/25/25	RGK	Correspondence with City of Starkville and MS AG re Northstar Park interlocal agreement.	0.30	96.00
11/30/25	RGK	Drafted affidavit of City Clerk for MS AG Office re Northstar Park interlocal agreement.	1.10	352.00

**Total Fees:** **\$2,916.00**

**Timekeeper Summary**

<i>Initials</i>	<i>Timekeeper</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
RGK	R. G. Krag	8.80	\$320.00	\$2,816.00
CSP	Christopher S. Pace	0.20	\$500.00	\$100.00
<b>Totals</b>		<b>9.00</b>		<b>\$2,916.00</b>

**TOTAL AMOUNT DUE THIS INVOICE** **\$2,916.00**



December 15, 2025

Via Electronic and US Mail

Oktibbeha County Board of Supervisors  
P.O. Box 80285  
Starkville Mississippi 39759

**REFERENCE:** NORTHSTAR INDUSTRIAL PARK  
BUILDING PAD – MASS GRADING  
PAY REQUEST NO. 11 (FINAL)

Dear Board:

Our office has reviewed and attached a copy of the eleventh/final payment request for the project mentioned above. We recommend processing the full payment for this invoice to:

**CONTRACTOR:** Burns Dirt Construction, Inc.  
P.O. Box 2982  
Columbus, MS 39704

**AMOUNT:** **\$ 46,585.98**

If you have any questions or need additional information, please do not hesitate to call our office.

Sincerely,

NEEL-SCHAFFER, INC.

Zach Foster, P.E.  
Vice President

Enclosure

**cc:** Mayor Lynn D. Spruill, City of Starkville (*via email w/ encl.*)  
Meryl Fisackerly, GTR LINK (*via email w/ encl.*)  
Phylis Benson, GTPDD (*via email w/ encl.*)

engineers | planners | surveyors | environmental scientists | landscape architects

P: 662.328.4547 | F: 662.328.8552

2310 Martin Luther King Junior Drive  
Columbus, MS 39705

[www.neel-schaffer.com](http://www.neel-schaffer.com)




**AIA® Document G702® – 1992**
**Application and Certificate for Payment**

TO OWNER:	Oktibbeha County Board of Supervisors 101 E Main St Starkville, MS 39759	PROJECT:	Northstar	APPLICATION NO:	011	Distribution to:
FROM	Burns Dirt Construction, Inc PO Box 2982 Columbus, MS 39704	VIA		PERIOD TO:	December 25, 2025	OWNER: [X]
CONTRACTOR:		ARCHITECT:		CONTRACT FOR:		ARCHITECT: [ ]
				CONTRACT DATE:	08-19-2025	CONTRACTOR: [ ]
				PROJECT NOS:	/	FIELD: [ ]
						Oktibbe ha County / Board of Supervi sors
						OTHER: [ ]

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

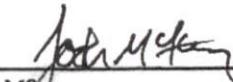
1. ORIGINAL CONTRACT SUM.....	1,406,313.53
2. NET CHANGE BY CHANGE ORDERS.....	457,125.70
3. CONTRACT SUM TO DATE (Line 1 ± 2).....	1,863,439.23
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703).....	\$1,863,439.23
5. RETAINAGE:	
a. 0.00% of Completed Work (Column D + E on G703: <u>\$0.00</u> ) =	\$0.00
b. 0.00% of Stored Material (Column F on G703: <u>\$0.00</u> ) =	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703).....	\$46,585.98
6. TOTAL EARNED LESS RETAINAGE..... (Line 4 Less Line 5 Total)	\$1,816,853.25
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... (Line 6 from prior Certificate)	1,816,853.25
8. CURRENT PAYMENT DUE.....	\$46,585.98
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	457,125.70	0.00

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

  
By: Macy Stafford  
State of: MS  
County of: Lowndes

Date: 12/15/25


**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$46,585.98

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

  
By: Zach Doty  
Date: 12/15/25

Total approved this Month	0.00	0.00
TOTALS	457,125.70	0.00
NET CHANGES by Change Order		457,125.70

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.


**AIA® Document G703® – 1992**
**Continuation Sheet**

AIA Document G702®, Application and Certification for Payment, or G732™,  
 Application and Certificate for Payment, Construction Manager as Adviser Edition,  
 containing Contractor's signed certification is attached.  
 Use Column I on Contracts where variable retainage for line items may apply.

Northstar

**APPLICATION NO:**

011

**APPLICATION DATE:**

12-15-2025

**PERIOD TO:**

December 25, 2025

**ARCHITECT'S PROJECT NO:**

A	B	C	D		E	F	G			H	I
			WORK COMPLETED				MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)		
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Mobilization	22,655.00	22,655.00		0.00	0.00	22,655.00	100.00%	0.00	0.00	566.38
2	Silt Fence	27,500.00	27,500.00		0.00	0.00	27,500.00	100.00%	0.00	0.00	687.50
3	Wattles	7,500.00	7,500.00		0.00	0.00	7,500.00	100.00%	0.00	0.00	187.50
4	Construction Entrances	35,000.00	35,000.00		0.00	0.00	35,000.00	100.00%	0.00	0.00	875.00
5	Seed and Mulch	47,500.00	47,500.00		0.00	0.00	47,500.00	100.00%	0.00	0.00	1,187.50
6	Check Dams	7,000.00	7,000.00		0.00	0.00	7,000.00	100.00%	0.00	0.00	175.00
7	FlexaMat	15,000.00	15,000.00		0.00	0.00	15,000.00	100.00%	0.00	0.00	375.00
8	Sediment Basin	38,000.00	38,000.00		0.00	0.00	38,000.00	100.00%	0.00	0.00	950.00
9	Topsoil stripping	40,000.00	40,000.00		0.00	0.00	40,000.00	100.00%	0.00	0.00	1,000.00
10	Redistribute Topsoil	172,000.00	172,000.00		0.00	0.00	172,000.00	100.00%	0.00	0.00	4,300.00
11	Unclassified	267,908.53	267,908.53		0.00	0.00	267,908.53	100.00%	0.00	0.00	6,697.71
12	Select Fill	550,000.00	550,000.00		0.00	0.00	550,000.00	100.00%	0.00	0.00	13,750.00
13	Storm Drainage	47,000.00	47,000.00		0.00	0.00	47,000.00	100.00%	0.00	0.00	1,175.00
14	Alt 1	98,000.00	98,000.00		0.00	0.00	98,000.00	100.00%	0.00	0.00	2,450.00
15	Alt 2	31,250.00	31,250.00		0.00	0.00	31,250.00	100.00%	0.00	0.00	781.25
16	CO 1-1 Additional Earthwork for Perimeter road	231,297.77	231,297.77		0.00	0.00	231,297.77	100.00%	0.00	0.00	5,782.44
17	CO 1-2 Additional Clearing/Grubbing and fill at pond P-5	57,592.68	57,592.68		0.00	0.00	57,592.68	100.00%	0.00	0.00	1,439.82
18	CO 2 Added Crushed Stone to site access/loop road	168,235.25	168,235.25		0.00	0.00	168,235.25	100.00%	0.00	0.00	4,205.88
<b>GRAND TOTAL</b>		<b>1,863,439.23</b>	<b>1,863,439.23</b>		<b>0.00</b>	<b>0.00</b>	<b>1,863,439.23</b>	<b>100.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>46,585.98</b>

## OKTIBBEHA COUNTY BOARD OF SUPERVISORS AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026 **Presented By:** County Administrator

**Subject:** Approval of Claims Docket for Period Ending January 7, 2026

**Summary & Background:** Presented for the Board's review and approval is the Claims Docket for the period ending January 7, 2026. This docket itemizes all financial claims, invoices, and payroll obligations submitted for payment by various county departments.

The total amount of claims presented for approval is **\$3,495,326.86**.

### **Key Fund Totals:**

- **001 General County Funds:** \$1,217,895.26
- **150 County Wide Road Fund:** \$368,972.79
- **160 County Wide Bridge Fund:** \$269,998.20
- **681 Payroll Clearing Fund:** \$618,295.20
- **682 Insurance Clearing Fund:** \$300,799.17
- **105 Sanitation & Solid Waste:** \$120,983.27
- **656 OCH Liability Risk Account:** \$177,400.00

A complete, itemized register of all claims is attached for the Board's inspection.

**Fiscal Impact:** \$3,495,326.86 to be paid from the respective funds as listed in the docket.

**Action Requested:** Approve the Claims Docket for the period ending January 7, 2026, and authorize the payment of said claims.

## OKTIBBEHA COUNTY BOARD OF SUPERVISORS AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026 **Presented By:** County Administrator

**Subject:** Approval of Payroll Change Notices

**Summary & Background:** The County Administration presents the following personnel and payroll changes for Board approval. These actions include new hires, resignations, and retirements across various departments.

### 1. New Hires:

- **Tax Office:** Latasha Hill hired as Deputy Clerk (Part-time/Tax Season) at \$28.00/hr, effective 12/16/2025.
- **Jail:**
  - Sabien Cook hired as Detention Officer at \$17.00/hr, effective 01/05/2026.
  - Tiera Doss hired as Detention Officer at \$17.00/hr, effective 01/05/2026.
  - Dakota Phelps hired as Detention Officer at \$17.00/hr, effective 01/05/2026.
- **Youth Court:** Jessica Robinson hired as Social Worker at \$42,000.00/yr, effective 01/05/2026.

### 2. Separations & Changes:

- **Jail:** James Vaughan (Bailiff) - Separation due to passing (12/21/2025).
- **Sheriff's Dept:**
  - William Westbrook (Deputy) - Declined Offer.
  - Nash (Deputy) - Resignation effective 12/26/2025.
  - Angela Brown (Lieutenant) - Retirement effective 02/28/2026.

**Fiscal Impact:** Funds for these positions are allocated within the respective departmental budgets for FY 2026.

**Action Requested:** Approve the payroll change notices as presented.

Last Name	First Name	Dept	Position	Transaction	Rate of Pay	New Rate of Pay (if)	Difference in Pay Rates	Before Board	Effective Date	Notes
Hill	Latasha	Tax Office	Deputy Clerk	New Hire	\$28.00			01/05/26	12/16/25	Tax Season: Part-time
Vaughan	James	Jail	Bailiff	Resignation				01/05/26	12/21/25	Passed Away on 12/21/2025
Westbrook	William	Sheriff	Deputy	Declined Offer	\$23.60			01/05/26	12/22/25	Changed date several times, then called back and declined offer
Nash	Sabien	Sheriff	Deputy	Resignation	\$15.00			01/05/26	12/26/25	
Cook	Jamal	Jail	Detention Officer	New Hire	\$17.00			01/05/26	01/05/26	
Doss	Tiera	Jail	Detention Officer	New Hire	\$17.00			01/05/26	01/05/26	
Phelps	Dakota	Jail	Detention Officer	New Hire	\$17.00			01/05/26	01/05/26	
Robinson	Jessica	Youth Court	Social Worker	New Hire	\$42,000.00			01/05/26	01/05/26	Youth Court Social Worker
Brown	Angela	Sheriff	Lieutenant	Retirement	\$25.83			01/05/26	02/28/26	

# AGENDA ITEM COVER SHEET

**Meeting Date:** January 5, 2026

**Department:** District 1 Supervisor

**Subject:** Appointment of District 1 Election Commissioner

**Request:** Appoint a qualified elector to fill the unexpired term of the District 1 Election Commissioner.

**Background:** Ms. Marnita Henderson has submitted her resignation as District 1 Election Commissioner, effective January 9, 2026. Pursuant to Miss. Code Ann. § 23-15-213, the Board of Supervisors is responsible for appointing a replacement until a special election can be held.

**Summary:** Supervisor Ben Carver recommends the appointment of **Ms. Sheryl Elmore** to fill the vacancy. Ms. Elmore has 17 years of experience as an Election Deputy in the Circuit Clerk's office and meets the residency requirements for District 1.

**Action Required:** Approve the appointment of Ms. Sheryl Elmore to serve as the District 1 Election Commissioner, effective immediately upon the vacancy, to fill the unexpired term or until a special election is held.

12/23/25

Marnita Henderson  
Election Commissioner Dist 1  
208 Pinebrook Rd  
Starkville, MS 39759

Supervisor Ben Carver  
108 West Main St  
Starkville, MS 39759

Supervisor Carver,

I am submitting my resignation as Election Commissioner of Oktibbeha County District 1 effective January 9, 2026. Thank you to all Board Members for appointing me to serve as Election Commissioner. It has been a true pleasure to serve as Election Commissioner.

Thank You,  
Marnita Henderson

*Marnita Henderson*

Sheryl Elmore  
2604 Persimmon Dr.  
Starkville, MS 39759  
662-418-2827

December 22, 2025

Dear Supervisor Ben Carver,

This letter is to ask for your recommendation in appointing me as Election Commissioner District 1. I feel my experience and dedication as Election Deputy for 17 years with the Circuit Clerk's office will benefit the Election Commission.

Thank you for your consideration and support in this endeavor.

Sincerely,

Sheryl Elmore